

Dear Prospective Meeting Participant,

On behalf of the Organizing Committee, thank you for your interest in participating in the CIPM Consultative Committee Working Group Meetings on Organic Analysis and Bioanalysis, which will be held October 19-20, 2015 at NIST in Gaithersburg, MD. We would be delighted to have you join us in Gaithersburg, MD.

The organizers or its sponsors are not able to provide financial support to meeting participants. Airfare, ground transportation, hotel, meals, travel insurance, and any other meeting-related expenses are the responsibility of the each meeting participant.

If you need to apply for a temporary non-immigrant visa to attend the conference, you are advised to apply for your visa as soon as possible and no later than 3-4 months in advance of the meeting date. All applicants must be able to qualify for a visa on their own merits under the requirements of the Immigration and Nationality Act. The organizers cannot intervene with the U.S. State Department or an American embassy in another country on behalf of the any meeting participant. You can submit this letter with your visa application to verify the name, dates, location, and purpose of the meeting. The organizers are not able to call or generate personal letters to the embassy or consulate on your behalf.

Additional information on the visa process can be obtained from the [U.S. Department of State](#).

We look forward to seeing you at the CCQM Working Group meetings, which will be held October 19-20, 2015 in Gaithersburg, MD.

On behalf of the NIST staff participating on the CCQM – OAWG and BAWG.