



December 11, 2024

10:00 a.m. – 10:05 a.m. CALL MEETING TO ORDER AND ROLL CALL	Andy Smith
10:05 a.m. – 10:45 a.m. OPO UPDATES [Information]	John Jones
1. Budget Update	J. Jones
2. Update on Plans for 2025 In-Person Meetings [Attachment]	D. Sirk
3. Communications Update [Attachment]	A. Getz
4. Technical Editor Availability	A. Getz
5. Implementation Report Out [Attachment]	V. Desiderio
6. ASTM Memberships for OSAC RTG	J. Jones/A. Getz
10:50 a.m. – 11:50 a.m. PROGRAMMATIC - Session I [Information/Action]	Andy Smith
7. SAC Updates	SAC Chairs
a. Biology	C. Sobieralski
Human Forensic Biology: Technical Guidance Request [Attachment]	
Proteomics Task Group Update	
b. Chemistry: Seized Drugs/Toxicology	M. LeBeau
Seized Drugs: OSAC Proposed Standard & ASTM Draft Document	
c. Chemistry: Trace Evidence	C. Taylor
d. Digital/Multimedia	L. Sims
Face & Iris Identification: New Document Concept Request [Attachment]	
e. Medicine	E. Conlon
f. Physics/Pattern Interpretation	H. Swofford
g. Scene Examination	M. Kessler
11:50 a.m. – 1:00 p.m. PROGRAMMATIC - Session II [Information/Action]	Jeff Gurvis
8. Task Group Updates	
a. Goals/Deliverables (FY25) [Attachment]	M. Najarro
b. Human Factors	P. Skene
c. Implementer Cohort	C. Taylor
d. Legal	L. Garcia
e. Long-Term Strategic Plan – Action Items* [Attachment]	OPO
f. Outreach and Communications [Attachment]	J. Roper-Miller
g. Proficiency Testing [Dec 20]	C. Taylor
h. Quality	C. Nigra
i. Resource Task Group Training Standards Progress Update	RTG Chairs/Liaisons
j. Statistics	W. Guthrie
k. Terminology - Preferred Terms – Discussion	C. Nigra
i. <u>bias_cognitive</u>	
ii. <u>bias_confirmation</u>	
iii. <u>bias_contextual</u>	
l. Validation Request	J. Gurvis/H. Swofford
m. Task Group Roster Additions [Attachment]	J. Gurvis



1:00 p.m. – 2:00 p.m. BREAK

2:00 p.m. – 4:15 p.m. PROGRAMMATIC - Session III [Information/Action]

Jeff Gurvis

9. Task Group Updates - Breakouts

a. Process Improvements

J. Gurvis

i. Document Control Vehicle

L. Sims

ii. Rubric Template

L. Sims/S. Walker

b. Interpretation Scales Presentation & Discussion [Attachment]

J. Nye

4:15 p.m. Wrap up

A. Smith

4:30 p.m. ADJOURN



December 12, 2024

10:00 a.m. – 10:05 a.m. CALL MEETING TO ORDER AND ROLL CALL **Andy Smith**

10:05 a.m. – 12:00 p.m. PROGRAMMATIC - Session IV [Information/Action] **Jeff Gurvis**

10. Task Group Breakout Continuations / Report Outs

a. Process Improvements

- i. Document Control Vehicle
- ii. Rubric Template

J. Gurvis
L. Sims
L. Sims/S. Walker

b. Interpretation Scales Presentation & Discussion [Attachment]

J. Nye

11. Parking Lot Items

Andy Smith

12:00 p.m. – 2:00 p.m. PROGRAMMATIC - Session VI – Standards [Information/Action] **John Jones**

1. SDO Published & OSAC Proposed Standards

J. Jones

a. Registry Passed; None, ballot failed

- i. ASB 172-24 Standard for Examination of Mechanical Checkwriters Impressions and Machines

b. Registry Passed; Place on Registry in January

- i. 2022-S-0037 Standard for DNA-based Taxonomic Identification in Forensic Entomology
- ii. 2023-N-0012 BPR for the Development of Criteria for Acceptance of a Request for Friction Ridge Examinations
- iii. 2024-S-0002 Standard Test Method for the Examination and Comparison of Toolmarks for Source Attribution
- iv. 2024-S-0012 Standard Practice for the Forensic Analysis of Geological Materials by Scanning Electron Microscopy and Energy Dispersive X-Ray Spectrometry
- v. 17-F-001-2.0 2023-12-18 SWGDE Recommendations for Cell Site Analysis
- vi. 17-F-002-2.0 2023-06-15 SWGDE Best Practices for Computer Forensic Acquisitions
- vii. ASB 180-24 Standard for the Use of GenBank for Taxonomic Assignment of Wildlife

c. Registry Petition Recirculation: **1 Ballot - VOTE DUE: DATE 12/15/2024 [Vote]**

- i. 2022-S-0032 Best Practice Recommendation for the Chemical Processing of Footwear and Tire Impression Evidence **Kanaris/Swofford**

d. Registry Review: **1 - New Introduction - PETITION DUE: 1/6/2025**

- i. 2024-N-0009 Standard Guide for Mentorship of Facial Comparison Trainees in Role Based Facial Comparison {Intro} **Sims**

e. Registry Management: - **New Introductions - PETITION DUE: 1/6/2025**

- i. Add extension requests if any?

f. 5-year Review for Registry: **7 Documents will Expire, Removed from OSAC Registry, 12/31/2024**
[Process] [List of Standards] [Form to Request FSSB Review for 3-Year Extension]

g. Cross-Cutting Documents: [Attachment]

h. Standards Open for Comment at SDOs: OSAC Website

2:30 p.m. PUBLIC FEEDBACK SESSION

3:00 p.m. ACTION ITEM RECAP

Crystal DeGrange

3:30 p.m. ADJOURN