

Deputy Chief Counsel for Program for Semiconductor Incentives (Programmatic)

I. Introduction

This position is within the Department of Commerce (DOC), Office of the Secretary, Office of the General Counsel (OGC), Office of the Chief Counsel for Semiconductor Incentives (OCCSI). This position holds an organizational title of Deputy Chief Counsel for Program (Deputy for Program).

II. Duties

The Office of the Chief Counsel for Semiconductor Incentives provides advice and assistance to the CHIPS Program Office (CPO) within DOC. The CPO's mission is to catalyze long-term growth in the domestic semiconductor industry to support our national and economic security. The CPO operates the CHIPS for America Semiconductor Incentives program authorized by Congress.

The Deputy for Program, in conjunction with the Chief Counsel for Semiconductor Incentives and Deputy Chief Counsel, is responsible for assisting in setting the direction of the new Office of the Chief Counsel for Semiconductor Incentives. The Deputy for Program is a leader of the team providing legal advice to the CHIPS Program Office (CPO) on all aspects of the program, including, for example, interpreting the CHIPS Act of 2021, the CHIPS and Science Act of 2022, and other relevant statutes and authorities; finalizing CPO operating procedures and advising on their implementation; preparing CPO materials developed for external, legislative, and governmental affairs purposes; and providing legal advice in support of the operation of the CPO Investment Committee and the Department's CHIPS Transaction Review Committee. The Deputy for Program will also be responsible for leading key special projects, including projects related to oversight and litigation, and for certain administrative matters for the Office of the Chief Counsel.

The Deputy for Program is expected to encounter many novel issues and to be responsible for ensuring that the Office of the Chief Counsel produces a rigorous analysis of the legal issue in question, develops the strategy to deal with the legal issue, and effectively communicates that analysis and strategy to the relevant clients or stakeholders. The Deputy for Program will coordinate the work of four to five attorneys who support programmatic issues.

The Deputy for Program is a full-time position comparable to a senior level (SL) position.

III. Qualifications

An Applicant must (1) be a graduate of an accredited law school with a J.D. or equivalent degree; (2) be a current member of a bar with a valid license to practice law in a state or territory of the United States, the District of Columbia, or the Commonwealth of Puerto Rico; and (3) meet the following specialized experience requirements: at least 8 years of experience practicing law and/or clerking, and concurrently or separately, at least 4 years of significant experience in a

litigation, regulatory, and/or governmental affairs practice that involved the development of strong research and writing skills, and exposure to exercising strategic judgment.

An Applicant should also have:

1. Senior-level experience working with senior policy or management officials to identify and address legal issues involved in developing and implementing complex programs, litigation, oversight or other legally complex matters.
2. Senior-level experience in planning and implementing legal strategy, providing sound and timely legal counsel on matters of administrative law or litigation.
3. Senior-level experience handling multiple complex matters simultaneously.

IV. Supervision and Guidance

The incumbent works under the general direction and policy guidance of the Chief Counsel for Semiconductor Incentives. This position will include supervisory and related managerial duties.

V. Security Designation

This position requires TOP SECRET security clearance.

VI. Required Documents

A complete application consists of the following:

- Cover letter. Address demonstrated interests and qualifications as it relates to the position.
- Resume showing relevant experience. Your resume should list your educational and work experience, including the dates (mm/dd/yyyy) and provide the hours per week, if less than 40. For work in the Federal Service, please include the pay plan and grade level for the position(s).
- Copy of law school transcript. Unofficial copy is sufficient at this time, but official copy must be submitted before appointment.
- Certificate of bar membership and proof of good standing. Prior to receiving an offer, you will be asked to provide a certificate of bar membership and proof of good standing.

VII. How to Apply

Qualified candidates should send their cover letter and resume to OCCjobs@chips.gov with the subject line "CHIPS Deputy for Program - [Full Name]." All other required documents (e.g., copy of transcript and proof of bar) will be required if hired.

VIII. Application Deadline

Applications for this position are due on March 8, 2024.