The purpose of this bulletin is to inform NVLAP assessors of the updated Invoice forms for NIST and UTRS contracts. There are no changes to the process.

The NIST and UTRS Invoice forms have been updated to provide clarification for providing the Lodging and meals and incidental expenses (M&IE) information. NVLAP continues to include the 2022 Invoice forms to be used for any assessment that is performed under a contract based on a 2022 quote.

The updated forms are located in the NVLAP Interactive Web System (NIWS) Assessor Portal.

Please contact Lori Gruber (lori.gruber@nist.gov) or Tessa Gordon (tessa.gordon@nist.gov) if there are any questions regarding the use of the quote and invoice forms.