NIST Privacy Workforce
Public Working Group

Meeting #9
Wednesday, January 12, 2022
INTRODUCTION
About Me

• **Melanie Ensign**, Founder & CEO, Discernible, Inc.

• NIST PWWG Co-Chair
PWWG UPDATES
Project Team 3: Policies, Processes, and Procedures

- 3 Privacy Framework Categories:
  - GV.PO-P (6 Subcat.)
  - CT.PO-P (4 Subcat.)
  - CM.PO-P (2 Subcat.)

- 3 Team Leads

- Launching this month
Project Team 3: Team Leads

- Team Leads Selected!
- **Amin Ali**, Senior Program Manager, Motorola Solutions
- **Dan LoPresto**, Director of Privacy Compliance, University of Central Florida
- **Nandita Narla**, Senior Manager for Privacy, DoorDash
Project Team 4

- Privacy Framework Category: Data Processing Ecosystem Risk Management (ID.DE-P)
- Launching late February/early March
- Call for Co-Lead volunteers, early February
The PWWG consists of short-term Project Teams. Each Project Team is responsible for creating TKS Statements aligned with a specific Category (and its associated Subcategories) in the Privacy Framework. When a Project Team has completed its work product deliverable, it will dissolve and be replaced with a new Project Team that is associated with a different Privacy Framework Category.
Co-Chairs TKS Statement Review Update

- Reviewing PT2 “baseline” set of TKS Statements (1/13/22)
  
  - Possible uses:
    - Supplemental resource
    - Notional TKS Statements for future Project Teams

- Next Co-Chairs TKS Review: February 3, 2022
PROJECT TEAM UPDATES

PROJECT TEAM 1:
Risk Assessment (ID.RA-P)
Project Team 1: Risk Assessment (ID.RA-P)
Team Co-Leads

Lauren Jones
Privacy Counsel, Surescripts, LLC

Lisa McKee
Senior Manager Security and Data Privacy, Protiviti
Project Team 1: Risk Assessment (ID.RA-P)
Task, Knowledge, Skill Statements (TKS)

Project Team 1:
- Task, Knowledge, and Skill (TKS) Statements
- Subcategories

<table>
<thead>
<tr>
<th>Subcategory</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>ID.RA-P1</td>
<td>Contextual factors related to the systems/products/services and the data actions are identified (e.g., individuals’ demographics and privacy interests or perceptions, data sensitivity and/or types, visibility of data processing to individuals and third parties).</td>
</tr>
<tr>
<td>ID.RA-P2</td>
<td>Data analytic inputs and outputs are identified and evaluated for bias.</td>
</tr>
<tr>
<td>ID.RA-P3</td>
<td>Potential problematic data actions and associated problems are identified.</td>
</tr>
<tr>
<td>ID.RA-P4</td>
<td>Problematic data actions, likelihoods, and impacts are used to determine and prioritize risk.</td>
</tr>
<tr>
<td>ID.RA-P5</td>
<td>Risk responses are identified, prioritized, and implemented.</td>
</tr>
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Project Team 1: Risk Assessment (ID.RA-P)
Progress Update

• Project Team’s goals for the January work period

• Accomplishments

• Challenges/lessons learned
Project Team 1: Risk Assessment (ID.RA-P)
Recurring Meetings

- Every 1st Thursday of the month | 11:00AM - 12:00 PM ET
- Every 3rd Wednesday of the month | 5:00PM – 6:00PM ET

Next meeting:
Wednesday, January 19, 2022 | 5:00PM – 6:00PM ET
Project Team 1: Risk Assessment (ID.RA-P)
Mailing List Sign-Up

PrivacyWorkforcePT1+subscribe@list.nist.gov
PROJECT TEAM UPDATES

PROJECT TEAM 2: Inventory and Mapping (ID.IM-P)
Project Team 2: Inventory and Mapping (ID.IM-P)
Team Co-Leads

Dr. Sarah Lewis Cortes
Privacy Engineering, Netflix

Mary Potter
Director of Privacy and Research Data Protections, Virginia Tech
Project Team 2: Inventory and Mapping (ID.IM-P)
Task, Knowledge, Skill Statements (TKS)

• Project Team 2:
  • Task, Knowledge, and Skill (TKS) Statements

<table>
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<th>Subcategory</th>
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</tr>
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<tbody>
<tr>
<td>ID.IM-P1:</td>
<td>Systems/products/services that process data are inventoried.</td>
</tr>
<tr>
<td>ID.IM-P2:</td>
<td>Owners or operators (e.g., the organization or third parties such as service providers, partners, customers, and developers) and their roles with respect to the systems/products/services and components (e.g., internal or external) that process data are inventoried.</td>
</tr>
<tr>
<td>ID.IM-P3:</td>
<td>Categories of individuals (e.g., customers, employees or prospective employees, consumers) whose data are being processed are inventoried.</td>
</tr>
<tr>
<td>ID.IM-P4:</td>
<td>Data actions of the systems/products/services are inventoried.</td>
</tr>
<tr>
<td>ID.IM-P5:</td>
<td>The purposes for the data actions are inventoried.</td>
</tr>
<tr>
<td>ID.IM-P6:</td>
<td>Data elements within the data actions are inventoried.</td>
</tr>
<tr>
<td>ID.IM-P7:</td>
<td>The data processing environment is identified (e.g., geographic location, internal, cloud, third parties).</td>
</tr>
<tr>
<td>ID.IM-P8:</td>
<td>Data processing is mapped, illustrating the data actions and associated data elements for systems/products/services, including components; roles of the component owners/operators; and interactions of individuals or third parties with the systems/products/services</td>
</tr>
</tbody>
</table>
Goals for January work period
  • Review and incorporate P7-8 updates from PWWG co-chairs
  • Receive and incorporate TKSs for 1) PF, 2) Functions and 3) Categories

2021 Accomplishments
  • Submitted to PWWG co-chairs: draft TKSs for all 8 subcategories for first round of review by PWWG co-chairs, and received comments
  • Submitted draft TKSs for 1) PF, 2) Functions and 3) Categories
Project Team 2: Inventory and Mapping (ID.IM-P)
Progress Update -2

Challenges/lessons learned

• PWWG co-chair draft TKS review will be iterative, rather than “one and done”
• Close attention to wording of each subcategory helps elucidate Team2 wording selection, e.g. “Identify” in some subcats vs “inventory” in others helps explain why Team 2 chose different Ts-can cut down on back-and-forth with PWWG co-chair questions
• Team 2 found it necessary to draft TKSs for 1) PF, 2) Functions and 3) Categories to avoid radical repetition throughout the PF TKSs
• Some proposed Ts are more relevant to other Functions, Categories and subcategories- we resisted the impulse to incorporate Ts outside our scope, and made a “holding place” for Ts that fit better elsewhere
Project Team 2: Inventory and Mapping (ID.IM-P)
Recurring Meetings

Biweekly on Mondays from 12:00 PM ET to 1:00 PM ET

Next meeting:

Monday, January 24th, 2022
Project Team 2: Inventory and Mapping (ID.IM-P)
Mailing List Sign-Up

PrivacyWorkforcePT2+subscribe@list.nist.gov
NEXT STEPS & UPCOMING MEETINGS
Privacy Workforce Public Working Group

Next Steps

- Project Teams continue to work with Co-Chairs to finalize TKS Statements
- PT3 launches this month
- NIST PWWG Team spins up PT4
Privacy Workforce Public Working Group

Upcoming Meetings

Project Team 1: Risk Assessment (ID.RA-P)

  Wednesday, January 19, 2022 | 5:00pm - 6:00pm ET
  Thursday, February 3, 2021 | 11:00am - 12:00pm ET

Project Team 2: Inventory and Mapping (ID.IM-P)

  Monday, January 24, 2021 | 12:00pm ET – 1:00pm ET
  Monday, February 7, 2021 | 12:00pm ET – 1:00pm ET

NIST Privacy Workforce Public Working Group

  Wednesday, February 9, 2022 | 1:00pm ET – 2:00pm ET

* For updated meeting schedules see the PWWG web page.
Privacy Workforce Public Working Group
Mailing Lists

• PWWG (PrivacyWorkforceWG@list.nist.gov)

• Project Team (PT1) (PrivacyWorkforcePT1@list.nist.gov)

• Project Team 2 (PT2) (PrivacyWorkforcePT2@list.nist.gov)

• All mailing lists are moderated
• Email questions to pwwg@nist.gov
Q & A