

	DEPARTMENT OF COMMERCE National Institute of Standards and Technology National Voluntary Laboratory Accreditation Program	ISSUE DATE: May 16, 2018
	ASSESSOR BULLETIN	NUMBER: AB-22-2018 LAP: ALL
SUBJECT: Implementation of ISO/IEC 17025:2017 functionality for assessments in the Assessor Portal		

The purpose of this bulletin is to announce the inclusion of the ISO/IEC 17025:2017 requirements into the functionality of the NVLAP Assessor Portal.

This added functionality allows for the assessors to record their assessment review for laboratories being assessed to the requirements of ISO/IEC 17025:2017.

Within the assessor portal, the *NVLAP General Criteria Checklist (ISO/IEC 17025:2017)* template is available for download to be used during the assessment under the Assessor Documents, Checklist file. *Please note that the checklist name has changed since the 17025 requirements are no longer included in NIST Handbook 150.*

According to the NVLAP transition plan, based on an April 1, 2018 accreditation date or earlier for assessments occurring prior to October 1, 2018, the laboratory may choose to have the assessment against ISO/IEC 17025:2005. For these cases, continue to use the *NIST Handbook 150 Checklist* to record your review, and to create nonconformities and comments from the drop-down list with the same name. For any questions regarding the laboratory assessment, please contact your program manager.

If the laboratory chooses to have the assessment against ISO/IEC 17025:2017, use the *NVLAP General Criteria Checklist (ISO/IEC 17025:2017)* to record your review and create nonconformities and comments from the drop-down list of the same name.

For all assessments occurring on October 1, 2018 and beyond, they will be conducted against the ISO/IEC 17025:2017 requirements using the *NVLAP General Criteria Checklist (ISO/IEC 17025:2017)* to record the review of the laboratory.

The program-specific criteria checklists will be updated as each one becomes available from the program manager.

Additionally, NVLAP is now offering the laboratories the option of using an abbreviated On-site Signature Sheet with Narrative form. This summary form can be used for assessments conducted against either the 2005 and 2017 versions of ISO/IEC 17025. The Assessor Portal also contains On-Site Signature Sheet with Narrative template forms for the 2005 and 2017 versions of ISO/IEC 17025. After discussing the options with the laboratory, complete and submit the selected narrative summary form with the report documentation.

Please contact your program manager if you have any questions regarding the transition plan, the use of the updated requirements documents and the program-specific criteria.