

Report of the Board of Directors (BOD)

Mr. John Gaccione, NCWM Chair
Westchester County, New York

100 INTRODUCTION

This is the report of the Board of Directors (BOD) (hereinafter referred to as the “Board”) for the 99th Annual Meeting of the National Conference on Weights and Measures (NCWM). This report is based on the Interim Report offered in the NCWM Publication 16, “Board Report,” testimony heard at public hearings, comments received from the regional weights and measures associations and other parties, the NCWM 2014 Online Position Forum, the addendum sheets issued at the Annual Meeting, and actions taken by the membership at the voting session of the Annual Meeting. The voting items presented below were adopted as presented when this report was approved.

Table A identifies the agenda and appendix items by reference key, title of item, page number and the appendices by appendix designations. The acronyms for organizations and technical terms used throughout the agenda are identified in Table B. The first three digits of an item’s reference key are assigned from the Subject Series List. The status of each item contained in the report is designated as one of the following: **(D) Developing Item:** the Committee determined the item has merit; however, the item was returned to the submitter or other designated party for further development before any action can be taken at the national level; **(I) Informational Item:** the item is under consideration by the Committee but not proposed for Voting; **(V) Voting Item:** the Committee is making recommendations requiring a vote by the active members of NCWM; **(W) Withdrawn Item:** the item has been removed from consideration by the Committee.

Table B provides a summary of the results of the voting on the Committee’s items and the report in its entirety. Some Voting Items are considered individually, others may be grouped in a consent calendar. Consent calendar items are Voting Items that the Committee has assembled as a single Voting Item during their deliberation after the Open Hearings on the assumption that the items are without opposition and will not require discussion. The Voting Items that have been grouped into consent calendar items will be listed on the addendum sheets. Prior to adoption of the consent calendar, the Committee entertains any requests from the floor to remove specific items from the consent calendar to be discussed and voted upon individually.

Note: It is the policy to use metric units of measurement in publications; however, recommendations received by NCWM technical committees and regional weights and measures associations have been printed in this publication as submitted. Therefore, the report may contain references to inch-pound units.

Subject Series List

Introduction	100 Series
Activity Reports.....	110 Series
Strategic Planning, Policies, and Bylaws.....	120 Series
Financials.....	130 Series
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**Table B
Voting Results**

<i>Reference Key Number</i>	<i>House of State Representatives</i>		<i>House of Delegates</i>		<i>Results</i>
	<i>Yeas</i>	<i>Nays</i>	<i>Yeas</i>	<i>Nays</i>	
To Accept the Report	Voice Vote				Adopted

Table C
Glossary of Acronyms and Terms

Acronym	Term	Acronym	Term
AMC	Associate Membership Committee	NIST	National Institute of Standards and Technology
CTT	Conformity to Type	NTEP	National Type Evaluation Program
ISWM	International Society of Weighing and Measuring	OIML	International Organization of Legal Metrology
MAA	Mutual Acceptance Arrangement	OWM	Office of Weights and Measures
L&R	Laws and Regulations Committee	PDC	Professional Development Committee
NCWM	National Conference on Weights and Measures	VCAP	Verified Conformity Assessment Program

Details of All Items
(In order by Reference Key)

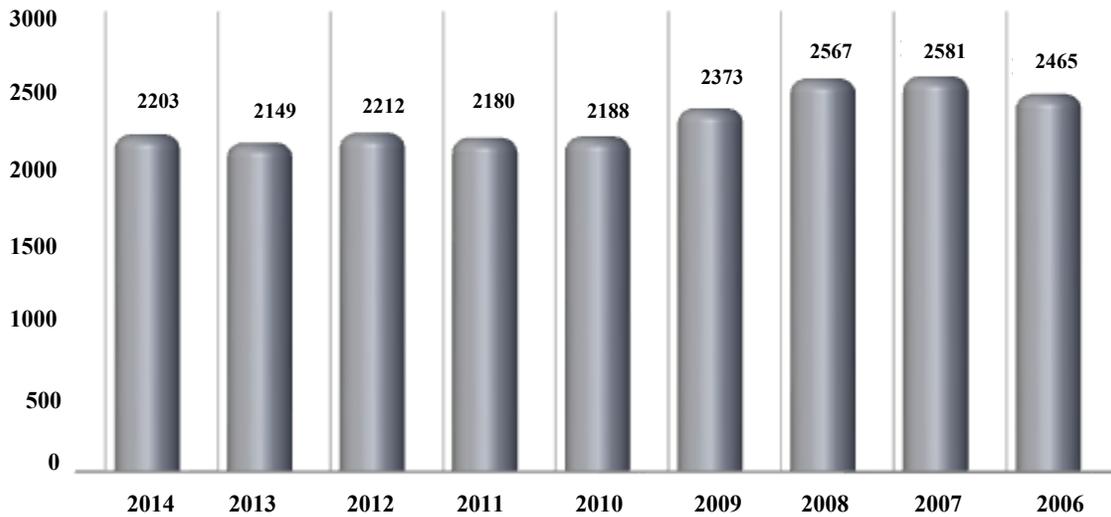
110 ACTIVITY REPORTS**110-1 I Membership and Meeting Attendance**

Membership levels have remained fairly steady for the past several years. NCWM continues to conduct outreach to stakeholders and there are very few states or territories that have not maintained membership. The Board has discussed the reduced pool of potential members, especially regulatory officials, as a result of downsized or eliminated programs from budget cuts. Still, the potential growth in membership is significant and NCWM continues to enhance programs and services that add value to membership. The price structure for the exams is set to heavily favor membership as an alternative to paying non-member exam fees.

The following is a comparison of NCWM membership levels as of June 30 for recent years.

Year Type	6/14	6/13	6/12	6/11	6/10	6/09	6/08	6/07	6/06
Associate	802	818	842	813	814	822	848	863	837
Foreign Associate	64	50	58	62	53	53	56	53	61
Total Associate	866	868	900	875	867	875	904	916	898
State Government	603	558	589	567	565	696	831	825	812
Local Government	492	486	487	495	524	558	554	565	492
Total Active	1095	1044	1076	1062	1089	1254	1385	1390	1304
NIST	16	16	16	16	12	14	15	14	12
Other Federal Government	9	10	11	11	12	10	9	9	13
Foreign Government	13	13	14	14	12	24	22	31	23
Retired	207	198	195	202	196	196	232	221	215
Total Advisory	245	237	236	243	232	244	278	275	263
Grand Total	2206	2149	2212	2180	2188	2373	2567	2581	2465

Annual Membership Totals



The attendance for the 2012, 2013, and 2014 Interim Meetings has been exceptional, with the highest being this year in Albuquerque, New Mexico. NCWM had the pleasure of welcoming back a number of jurisdictions to our Interim and Annual Meetings in 2013 and 2014. The overall attendance for the 2014 Annual Meeting was the highest in 12 years and included 42 seats in the House of State Representatives. This is an exciting trend as we plan for the upcoming 100th Annual Meeting in 2015 in Philadelphia. See Item 110-3 for information on that and other future meetings.

110-2 I NCWM Newsletter and Website

Newsletter:

The Board continuously considers ways to monitor and improve the content of the newsletter and website. Members are encouraged to bring ideas and articles forward for inclusion in newsletters. Of particular interest are articles that would be pertinent to field inspectors and the service industry.

Website Improvements:

The NCWM website continues to evolve as ideas are submitted for content enhancement. Many small improvements are made on a regular basis through better use of the space and tools already in place.

In February 2014, a list of trainers was added under the “Resource” tab. These are trainers who have acquired training skills through participation in Train-the-Trainer courses sponsored by NIST. Along with the trainers’ names, the page provides the technical areas that each is comfortable presenting in a training class. There is also a page that provides information about upcoming training events around the country.

Among other added features on the new website, the most popular are the mobile-friendly version which is very effective for searching the NTEP Certificate database, downloading Certificates of Conformance, and the ability for NTEP applicants to complete their applications online. There are many other features that make the new website a better customer experience.

Because the mobile-friendly version was so well-received, NCWM received a request to implement a similar feature for the regional websites. Each of the four regions agreed to the cost of \$550 per site to implement this feature that provides “About,” “Meetings,” and “Contact” in the mobile version with a link to view the full site. The “Meetings” portion gives the user easy access to the meeting information including links for hotels, registration, and the meeting documents, which download to the mobile device with impressive speed. The feature is fully implemented on all four regional sites.

Comments and suggestions for improvements to the newsletter and website should be directed to NCWM at (402) 434-4880 or info@ncwm.net.

Online Position Forum:

The purpose of the Online Position Forum is to help members prepare for the deliberations and voting at the Annual Meeting in July by having a better idea of positions others may have.

Beginning in 2014, the Forum was reconfigured so that members can view the comments and positions that others have submitted prior to submitting their own. However, the site is not a blog. Once a member submits positions, that member cannot submit more positions. It was hoped this change would promote increased use of the Forum. Chairman John Gaccione announced at the 99th NCWM Annual Meeting in 2014 that the Board will consider possible suspension or termination of the Online Position Forum due to very limited participation.

The Online Position Forum is not a voting system. Comments and positions entered there are not binding. It is instead a method to present positions, opinions, and supporting documents. All Active, Associate, and Advisory members have the opportunity to login, view committee agenda items, enter positions and comments, and even upload supporting pdf documents for each agenda item of standing committees or the Board.

NCWM notifies members when the forum is ready for them to enter their comments each spring. Positions and comments will be accepted through June 15. The options for each agenda item are:

- Support
- Support with Comments
- Oppose with Comments
- Neutral
- Neutral with Comments

NCWM Visibility:

NCWM shares many news articles and other items of interest to the weights and measures community on the social networks. This has increased interest in the social network accounts with Facebook, Twitter, and LinkedIn. Now, NCWM has contracted with another service provider that offers improved visibility without increased costs. This service provider is optimizing NCWM's visibility on the Internet through the combined use of social media and more frequent press releases on a wide variety of subject matters. The goal here is to elevate NCWM as a recognized resource on a vast array of subjects.

In 2014, NCWM switched to a new service for issuing press releases. The new service provides comprehensive national distribution at a much lower cost. NCWM is now able to put out as many as two press releases per month for about the same cost as doing four press releases in a year under the old service. In that first six months of 2014, NCWM has averaged one press release per month compared to two or three press releases per year in the past.

Professional Certification Program:

The Professional Certification Program exam services are now fully integrated with NCWM's website. Applicants no longer need to wait for staff assistance before they receive their login credentials. Individuals log in at www.ncwm.net to "purchase" exams, though the fees are waived for members. The fee for non-members is \$75 per exam. As orders are received, the applicant receives an automated e-mail with credentials and instructions for accessing the exam. An applicant who does not pass the exam in the first attempt may have one retake. After that, it will be necessary to reapply.

Certification is now available in three areas, including:

- Retail Motor Fuel Dispensing Systems
- Package Checking Basic
- Small Capacity Weighing Systems Class III

NCWM is ramping up its efforts to secure enough Subject Matter Experts to assist in developing more exams. The Certification Program Coordinator is not permitted to write the exams; so this effort is imperative as a means of getting the assistance needed so this program can develop more quickly. One relatively untapped area is with recently retired regulatory officials. Many have not provided NCWM with contact information to continue their complimentary "Retired" status membership; therefore, NCWM is unable to approach them for help in this area. Any assistance is welcomed to reach out to these individuals and have them contact Mr. Onwiler at (402) 434-4871 or don.onwiler@ncwm.net.

See the Professional Development Committee (PDC) Report for information on additional exams under development.

110-3 I Meetings Update

Interim Meetings:

- January 18 - 21, 2015 Hilton Daytona Beach, Daytona Beach, Florida
- January 17 - 20, 2016 Westin San Diego Gaslamp Quarter Hotel, San Diego, California
- January 2017 Considering Orlando, San Antonio, or New Orleans

Annual Meetings:

- July 19 - 23, 2015 **100th Annual Meeting: Sheraton Society Hill Hotel, Philadelphia, Pennsylvania**
- July 24-28, 2016 101st Annual Meeting: Grand Hyatt Denver, Denver, Colorado
- July 2017 102nd Annual Meeting: Considering locations in the Northeastern region.

NCWM strives to plan meetings in locations that offer comfortable rooms and a variety of entertainment and dining options nearby. The following is a brief description of future planned events. We are excited to announce the location for the 2016 Interim Meeting has been booked at the Westin San Diego Gaslamp Quarter Hotel. This was the location of a very successful Annual Meeting in 1994 at the Doubletree Hotel and promises to be a great winter venue.

100th NCWM Annual Meeting:

The 100th Annual Meeting in 2015 promises to be a very special event and one that you will not want to miss. The event will be at the Sheraton Society Hill in Philadelphia, Pennsylvania, with easy access to evening dining and entertainment, as well as daytime access to the historic attractions of Philadelphia. In addition to addressing the business of the organization, NCWM will be celebrating its 100th Annual Meeting, 110 years after our first meeting in 1905. A small Work Group is developing plans for the 100th NCWM Annual Meeting. The Work Group is considering special events and other ideas to commemorate and bring excitement to the occasion. Plans include commemorative gifts, a lunch banquet with a special guest speaker, door prizes including a restored 1950s retail motor fuel dispenser, a restored 1930s candy scale, and more. Suggestions may be forwarded to Ms. Elisa (Robertson) Stritt, NCWM Office Manager, at (402) 434-4872 or elisa.robertson@ncwm.net.

110-4 I Participation in International Standard Setting

Dr. Charles Ehrlich, NIST, OWM, provided a report during Open Hearings of the 99th NCWM Annual Meeting in Detroit, Michigan. An updated report is also included as an appendix to the Report of the Board of Directors (see Appendix A).

See the NTEP Committee Agenda for additional reports on NCWM's involvement internationally, including the Mutual Recognition Arrangement (MRA) with Measurement Canada and the Mutual Acceptance Arrangement (MAA) with OIML.

110-5 I Associate Membership Committee Activity

The Associate Membership Committee (AMC) is organized in accordance with the Bylaws of the National Conference on Weights and Measures, Inc. In addition, AMC operates by its own Bylaws that are available on the Committee pages of www.ncwm.net. AMC meets at least two times per year in conjunction with NCWM's Interim and Annual Meetings. It consists of between 5 and 10 members who, among themselves, elect officers to serve as Chairman, Vice Chairman, and Secretary/Treasurer. AMC has established a reputation of promoting and improving NCWM and has demonstrated its desire to improve understanding of weights and measures activities in public and private sectors.

The membership dues for Associate members (\$90) are higher than that for Active or Advisory members (\$75). The extra \$15 is not for NCWM, but rather is placed in a separate account referred to as the AMC Fund. While AMC has discretion to allocate the funds in various ways, the Committee receives applications and awards training scholarships from the fund in accordance with their "Guidelines for Selection and Approval of Training Funds," which are posted on the Committee's portion of www.ncwm.net. Downloadable scholarship applications and reimbursement forms are also available there or applications may be made online.

The criteria to receive AMC funds for training are as follows:

1. Funding request forms that are complete, specific, and detailed will receive priority attention for approval. Based on the degree of missing or ambiguous information provided, individual requests may not be given any consideration during the AMC review process.
2. Training requests that benefit higher numbers of participants are generally preferred over those for fewer or single-person benefit. Multi-state training that encourages uniformity will also be given priority consideration.
3. In general, attending meetings will not be considered training, especially requests for travel expense or attendance fees for NCWM Annual, Interim, or Regional meetings.
4. As a lower priority, requests for the purchase of training materials will be considered, but requests for purchase of assets (such as LCD projectors) will not.
5. Reasonable funding for travel and expenses will be considered if it is necessary to acquire an "expert trainer" that would benefit a high number of weights and measures officials. This will be an option when qualified volunteers are not available.

Members of AMC have become concerned that the funds are underutilized in recent years. Regulatory agencies are encouraged to make use of these funds to improve training opportunities and the expertise of inspection personnel.

AMC members are also looking for new, perhaps innovative ways to play a more effective role in the NCWM structure in an effort to further improve the organization. Some new initiatives that AMC is discussing include:

- **Promotional Tool-Kit:** AMC has offered funds to assist NCWM in creating a "tool kit" that weights and measures administrators could use to improve awareness and support through adequate funding of their programs. This tool kit could consist of many elements for targeting media, consumers, government administrators, and legislators. AMC has proposed a work group to pursue this project.
- **Tradeshaw Seminars:** AMC is interested in organizing training or awareness seminars at industry type tradeshaws with the idea of reaching out to the smaller industry groups that are impacted by the work of NCWM. This effort would be good for the smaller industries, as well as, providing a possible increase in NCWM membership and participation.

AMC meetings are open to all registered NCWM meeting attendees. All Associate Members are encouraged to attend these meetings, become familiar with the Committee, and offer ideas for how it can further pursue its objectives. *See Appendix B for the AMC Meeting Minutes.*

120 STRATEGIC PLANNING, POLICIES, AND BYLAWS

120-1 I Strategic Planning

The Executive Director presents a strategic plan progress report each year at the fall Board Meeting. The Board conducts a strategic planning session in January at its quarterly meeting just prior to the Interim Meeting. The Board made several updates and changes to the Strategic Plan in January 2014. Members are able to review the Strategic Plan at online at www.ncwm.net. The Board welcomes member input.

There are six NCWM Strategic Plan Goals:

1. Enhance NCWM as a national and international resource for measurement standards development;
2. Expand the role of NCWM as a resource for state and local weights and measures programs;
3. Promote uniform training for individuals involved in weights and measures;
4. Continue to improve NTEP;
5. Preserve the financial stability of NCWM; and
6. Develop guidance for retaining personnel and succession planning for management positions.

Goal 1: NCWM as a National and International Resource:

Strategy 1 of this goal was initially to implement the Online Position Forum. That was completed in 2011 and the strategy is now to make improvements to the program and promote increased use of it by our membership. Several ideas have been implemented to generate interest. Additionally, guidance has been developed to assist Committees in how to preview and use comments in a consistent manner. New in 2014, comments and positions that are submitted may be viewed immediately instead of being hidden until the comment period ends on June 15. By allowing comments to be viewed immediately, it is hoped that this will stimulate more participation.

The following new strategies were added to this goal in 2013:

Strategy 2: Identify, communicate, and collaborate with other regulatory, industry, and standards development organizations, foreign and domestic, to strengthen awareness of NCWM and draw on mutual resources toward mutual goals.

Strategy 3: Increase consumer group participation in NCWM through outreach efforts.

Goal 2: Expand the Role of NCWM as a Resource to Officials:

NCWM has entered into a contract with a different service provider for press releases that will allow for many more press releases without an increase in costs. This will raise the level of recognition for NCWM and its membership as a resource for expert information in a vast array of topics.

NCWM has conducted a number of surveys in recent years as part of this goal. Several years ago, one was done on budgets, staffing levels, salary grades, and more. These surveys provide good benchmarks, and will be repeated on occasion to identify trends.

Many programs are experiencing severe budget cuts that are diminishing their effectiveness. The AMC has expressed interest in assisting with the development of a “tool kit” that can be used by program administrators to generate awareness and support for their programs. This toolkit will contain materials including data supporting a regulatory presence, industry contacts that can be called upon to explain the necessity of a regulatory presence to ensure a level playing field for businesses and consumer protection, and a short video production.

Goal 3: Promote Uniform Training:

The Professional Certification Program is a top priority under this goal. Two new exams were added in 2012 and several more are in development. Mr. Ross Andersen serves as Certification Exam Coordinator working with the PDC and Subject Matter Experts. Volunteer Subject Matter Experts are needed in the areas of medium and large capacity scales and vehicle tank meters.

There is fast-growing interest among service agencies and regulatory agencies for referencing NCWM Professional Certification as a prerequisite to registering/licensing service agents. This would potentially provide one set of exams to satisfy the testing requirements of many states. Private companies are also very interested in NCWM Professional Certification as a way of instilling confidence in their customers that they are knowledgeable in regulatory standards. See more discussion on this in the PDC report.

NCWM recently worked with Mr. Andersen to ramp up efforts to retain additional Subject Matter Experts so that this program can develop at a faster pace. Anyone interested in assisting the writing and reviewing exam questions should contact NCWM.

There are a number of other strategies under Goal 3. Some recent advancement toward those strategies include a cooperative effort with NIST, whereby NCWM uses grant funds from NIST to fund travel for approved trainers from around the country to assist with NIST training events. A list of those trainers and technical areas that each is comfortable presenting training is now available on the NCWM website. Also, new to the website is a list of training opportunities that have been scheduled. Anyone planning a training event that would like to open up the class to other individuals should contact NCWM to have their event posted.

Goal 4: Continue to Improve NTEP:

NCWM surveyed regulatory officials in 2012 to determine how they access NTEP Certificates of Conformance (CC) in the field. This will be used as a benchmark. As technology advances, NCWM will have a better understanding of how it can make CCs more accessible. In 2013, NCWM added a mobile friendly version of the website that makes it much easier to access the NTEP database using hand-held-devices such as smart phones. It is likely that the 2012 survey will be repeated soon to measure the impact of this and other technology advancements.

A strategy of high priority under this goal is to maintain viable support for NTEP laboratories. Mr. Truex, NTEP Administrator, monitors the number of full-time equivalents associated with the authorized laboratories and tracks evaluation time and backlog statistics to ensure that NTEP evaluations can be completed in a timely manner. He reports these statistics quarterly to the NTEP Committee and Board of Directors.

NCWM has a contingency plan in place to ensure evaluation services are maintained for NTEP applicants in the event that insufficient services are available under the current authorized laboratory system. The Board is monitoring its available resources toward that end to ensure that NCWM is in a position to implement the worst-case scenario, should the need arise. Another strategy toward this goal is the continued development of the Verified Conformity Assessment Program (VCAP), which has already successfully addressed load cells and has moved on to the next device-type category. *See the NTEP Committee Interim Report for more details.*

In 2013, NTEP operated without a field lab for scale evaluations. That, combined with the increasing workload for NTEP staff as a result of VCAP, lead to the hiring of a new NTEP Specialist to assist in both areas. In January 2014, Mr. Darrell Flocken, formerly of Mettler Toledo, LLC was hired in this capacity. This addition to the NCWM family will greatly enhance NTEP's ability to serve its stakeholders.

Goal 5: Preserve Financial Stability:

This goal was originally to “ensure” financial stability. Financial reports of the past several years indicate that NCWM is financially stable barring any unexpected circumstances. However, NCWM must recognize that it does not have sufficient reserves at this time to fully implement the NTEP contingency plan that was developed to ensure continued evaluation services if the authorized state laboratories fell victim to budget cuts. The Board has studied NCWM's needs for reserves for NTEP and other potential exposures. This is being balanced with continued efforts to improve services in support of customers and membership. NCWM finances are reviewed annually.

Goal 6: Develop Guidance for Retaining Personnel and Succession Planning for Management Positions:

This goal was just added in 2014. It will be developed in future strategic planning sessions. It was brought forward out of concern for the high turnover rate of inspection staff in some jurisdictions, cutting of positions in others, and the need for better planning to replace weights and measures administrators.

120-2 I Regional Support**Meeting Documents on Regional Websites:**

In the fall of 2011, NCWM made efforts to be the clearinghouse for all new proposals being submitted to the regional associations. Since then, the process has been streamlined while improving documents, reports, and communication. NCWM provides the regional committees with a report template that contains all of the regions' carryover items and new proposals. The templates are improved each year based on feedback and efforts to streamline the reporting process for everyone.

The report templates in 2013 were modified based on extensive discussions at the 2012 Committee Orientation sessions. Regional committees should find them to be less confusing for presenting the discussions, recommendations, and regional decisions. NEWMA committee chairs expressed that the process is now much easier to work with and also members have a clearer understanding of the issues. Downloading agenda items for Interim and Annual Meetings is made much easier. They also stated that the new format and deadline for Publication 15 works very well.

All of the regional websites are hosted through NCWM. As of 2013, all four regions have now added the e-commerce option for online meeting registrations and membership dues (where applicable) using NCWM's merchant services to process the payments. NCWM provides the administrative services of transferring those funds to the appropriate regional bank accounts and communicating with regional Treasurers regarding the details of those transfers. There is no additional cost to the regions for this added support. The annual fee to NCWM from each region remains at \$200 for unlimited support unless programming is required. In 2014, each of the regions invested \$550 as a one-time cost to program the websites with a mobile version.

Chairman John Gaccione reported at the 99th NCWM Annual Meeting that the regional websites are being used more frequently as a tool for meeting information and meeting registrations.

120-3 I Standing Committees Support**Committee Orientation:**

NCWM conducts Committee Orientation for Committee Chairs and new Committee Members every fall at NIST, OWM in Gaithersburg, Maryland. The location enables full participation by all NIST Technical Advisors. The focus is on leadership, administrative processes, roles and responsibilities, and review of *NCWM Committee Member Handbook*. Additionally, the Committee Chairs and NIST Technical Advisors review agenda items for the new members so they are prepared in advance for the technical discussions and Open Hearings.

Each year additional improvements are made to the *NCWM Committee Member Handbook* and to the report templates that regional Committees use to submit their reports for inclusion in NCWM Publication 15.

Task Groups, Subcommittees, and Steering Committees:

Task Groups (TG), Subcommittees and Steering Committees are created by appointment by the NCWM Chairman. A TG is given a specific charge, and it reports to the appropriate NCWM Standing Committee. A TG will disband at the completion of its assignment. A Subcommittee is charged with ongoing responsibilities in support of a Standing Committee in a specific field of expertise. A Steering Committee is charged with unbiased fact-finding that will assist NCWM membership in decision processes for difficult issues. A Steering Committee will disband upon completion of its specific charge.

NCWM offers resources to these TGs and Subcommittees including meeting space at Interim and Annual Meetings, conference calling and web meeting services, group e-mail services, a dedicated webpage for posting and archiving

documents related to their work, and broadcast e-mail services to reach targeted audiences. Additionally, NIST, OWM has provided Technical Advisors and web meeting forums. All of these tools enable year-around progress of TG and Subcommittee work.

Because NCWM TGs and Subcommittees report directly to NCWM Standing Committees or Board of Directors, any new proposals may appear in NCWM Publication 15 without first being vetted through a regional association. Any such proposals are properly vetted through the Open Hearings of NCWM. This structure enables more efficient standards development.

The Board expresses great appreciation to the volunteers who serve in support of the work of this organization.

Natural Gas Steering Committee:

The Laws and Regulations (L&R) Committee heard spirited debate at the 2013 Interim Meeting Open Hearings on a proposal to recognize the Diesel Gallon Equivalent (DGE) and Diesel Liter Equivalent (DLE) as the method of sale for compressed and liquefied natural gas; similar to the Gasoline Gallon and Liter Equivalents that were recognized in 1994. Opponents argue that a method of sale by mass is preferred.

NCWM Chairman Stephen Benjamin formed a new Natural Gas Steering Committee to address rising issues as the compressed and liquefied natural gas markets rapidly expand. The Steering Committee will report to the L&R Committee. Its charge is to gather information that will assist NCWM Membership in the decision process as model standards are developed for the sale of liquefied and compressed natural gas.

Chair

Mr. Mahesh Albuquerque
CDLE-Oil and Public Safety
Denver, CO
Email: mahesh.albuquerque@state.co.us

Promotional Tool Kit Task Group:

This group will develop tools that may be used by weights and measures agencies to promote awareness and support and adequate funding for their programs. The tools will target three separate audiences;

- Consumers
- Regulated Industries
- Legislators, Governors, and Agency Administrators

Tools may include case studies, data, short-segment video productions, public service announcements, etc.

Chair

Mr. Stephen Benjamin
North Carolina Department of Agriculture
Raleigh, NC
Email: steve.benjamin@ncagr.gov

Weights and Measures Training Manual Task Group:

This new group reports to the PDC and is assigned to develop a training manual that can be used to ensure proper training methods and evaluation of training success for all aspects of field enforcement. Task Group Chairman Michael Cleary presented the PDC a draft of the completed training manual at the 99th NCWM Annual Meeting and confirmed that the work of the TG is now complete. A copy of the draft document was posted to the NCWM website and will be updated to a final copy after review and edits are completed. NCWM expresses gratitude to Mr. Cleary and his TG for quickly completing their charge through volunteer efforts. More information is available in the PDC Report, Item 410-2 – Training.

Chair

Mr. Michael Cleary
Retired
Sacramento, CA
Email: mcleary55@sbcglobal.net

Retail Motor Fuel Dispenser Price Posting and Computer Capability Task Group:

The group reports to the Specifications and Tolerances (S&T) Committee and is developing specifications for multi-tier and discount pricing at retail. For more information, contact:

Chair

Ms. Fran Elson-Houston
Ohio Department of Agriculture
Division of Weights and Measures
8995 East Main Street
Reynoldsburg, OH 43068
Phone: (614) 728-6290
Fax: (614) 728-6290
Email: houston@agri.ohio.gov

Fuels and Lubricants Subcommittee (FALS):

The group reports to the L&R Committee. For more information, contact:

Chair

Dr. Matthew Curran
Florida Department of Agriculture and Consumer Service
3125 Conner Boulevard, Building 2
Mail Stop L@
Tallahassee, FL 32399-1650
Phone: (850) 921-1570
Fax: (850) 921-1548
E-Mail: matthew.curran@freshfromflorida.com

Packaging and Labeling Subcommittee (PALS):

The group reports to the L&R Committee. For more information, contact:

Chair

Mr. Christopher Guay
Procter and Gamble, Co.
One Procter and Gamble Plaza
Cincinnati, OH 45202
Phone: (513) 983-0530
Fax: (513) 983-8984
Email: guay.cb@pg.com

Organometallics Task Group:

The group reports to the FALS and L&R Committee. For more information, contact:

Chair

Mr. Randy Jennings
Tennessee Department of Agriculture
PO Box 40627
Nashville, TN 37204
Phone: (615) 837-5327
Fax: (615) 837-5335
Email: randy.jennings@tn.gov

Multi-Point Calibration Task Group:

The group reports to the S&T Committee. For more information, contact:

Chair

Ms. Julie Quinn
Minnesota Department of Commerce
14305 South Cross Drive, Suite 150
Burnsville, MN 55306
Phone: (651) 539-1555
Fax: (952) 435-4040
Email: julie.quinn@state.mn.us

Moisture Loss Task Group:

The group reports to the L&R Committee. For more information, contact:

Chair

Mr. Kurt Floren
LA County Agricultural Commissioner/Weights and Measures
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NEWMA reported appreciation from a member that the PALS has been formed as this is an area where weights and measures focus has been sidetracked due to budget issues.

130 FINANCIALS

130-1 I Financial Report

NCWM operates on a fiscal year of October 1 through September 30. Budgets are set to be conservative on projected revenues and realistic on anticipated expenses.

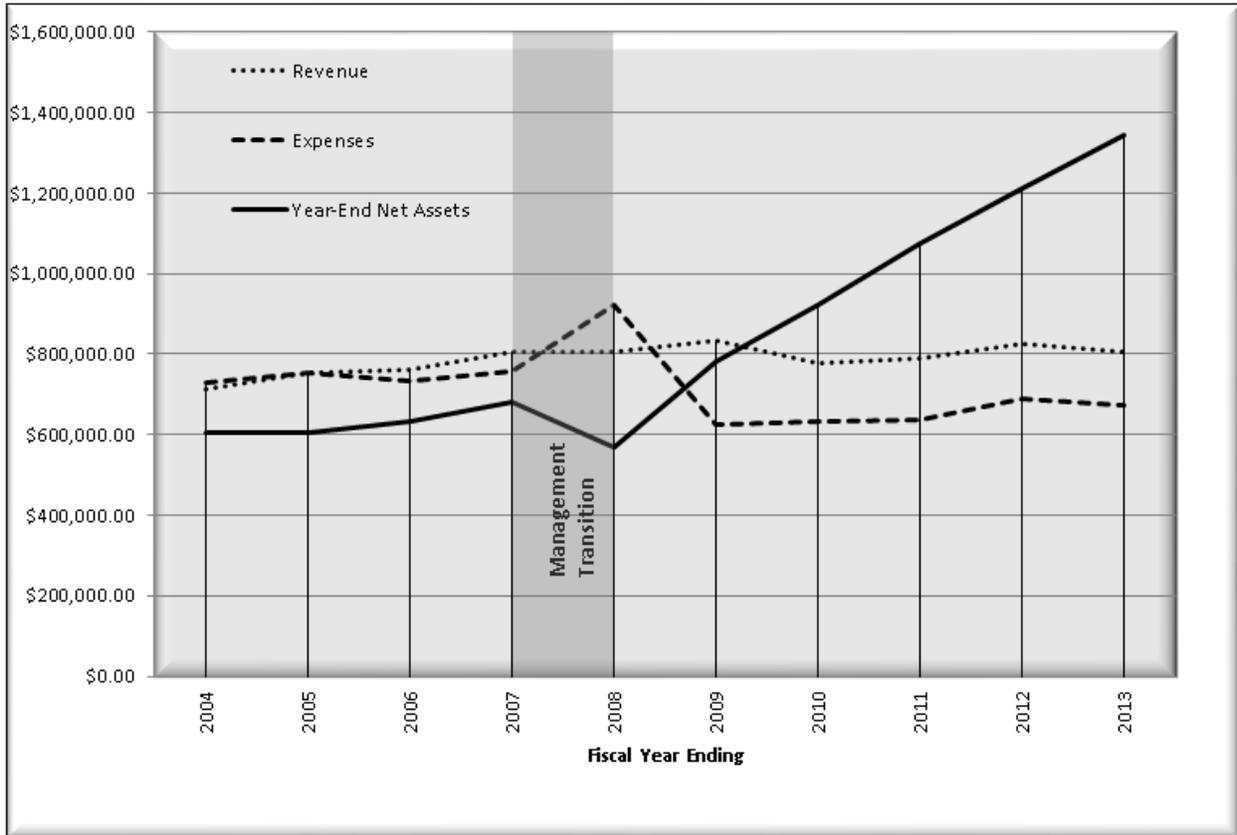
The Board of Directors continues to monitor its ability to fully implement contingency plans based on potential costs compared to reserve funds.

The following is the balance sheet as of June 30, 2014, in comparison with the same time the previous year. Assets in the balance sheet are inflated by the by the NIST Training Initiative Grant, which was awarded to NCWM in 2012. Those funds are earmarked for specific training activities. Assets are also inflated by the Associate Membership Fund. This money is accumulated through the additional \$15 dues paid by NCWM Associate Members, and is spent at the discretion of the AMC in accordance with Committee Bylaws. A significant increase in "Other Current Assets" represents the value of the new NCWM website. It will be depreciated over a period of five years.

ASSETS	June 30, 2014	June 30, 2013
Current Assets	\$	\$
Checking/Savings		
Associate Member Fund	32,998.67	26,602.49
NIST Training Grant	14,860.67	52,253.27
Certificates of Deposit	1,162,359.04	1,149,123.91
Checking	28,119.95	35,697.28
Savings	263,309.23	194,742.49
Total Checking/Savings	\$ 1,501,647.56	\$ 1,458,419.44
Accounts Receivable	995.00	145.78
Other Current Assets	140,066.80	27,165.24
Other Assets	12,322.40	11,889.11
TOTAL ASSETS	\$ 1,655,031.76	\$ 1,497,619.57
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities	\$ 26,795.84	\$ 19,747.93
Total Liabilities	\$ 26,795.84	\$ 19,747.93
Equity		
Designated-Associate Member Fund	32,998.67	
Designated-NIST Training Grant	14,860.67	
Unrestricted Net Assets	1,366,715.87	1,243,897.98
Net Income	213,660.71	233,973.66
Total Equity	\$ 1,628,235.92	\$ 1,477,871.64
TOTAL LIABILITIES & EQUITY	\$ 1,655,031.76	\$1,497,619.57

The following is a graphic view of the past 10 fiscal years based on year-end audit reports. The spike in expenses in 2008 reflects the cost transition from contracted management services to hired employees and procured office space, furniture, computers, etc. The chart shows significant savings in the following years even though NCWM has invested significantly in new initiatives during that time.

A significant investment was made in 2013 to rebuild the NCWM website. Because the website is considered a depreciable asset, the investment does not reduce NCWM's net assets. Expenses in 2014 and going forward will increase with the addition of a new staff person in the National Type Evaluation Program (NTEP). This new staff position is necessary to handle increased workload associated with the Conformity Assessment Program. Mr. Darrell Flocken was hired as the NTEP Specialist, and will greatly enhance NCWM's ability to serve the NTEP stakeholders.



Mr. John Gaccione, Westchester County, New York | Chairman
 Mr. Ronald Hayes, Missouri | Chairman-Elect
 Mr. Stephen Benjamin, North Carolina | NTEP Committee Chair
 Mr. Mark Coyne, City of Brockton, Massachusetts | Treasurer
 Mr. Jerry Buendel, Washington | Active Membership - Western
 Mr. Craig VanBuren, Michigan | Active Membership - Central
 Mr. Mr. Kenneth Ramsburg, Maryland | Active Membership - Southern
 Mr. James Cassidy, City of Cambridge, Massachusetts | Active Membership - Northeastern
 Mr. Chris Guay, Procter and Gamble | Associate Membership
 Mr. Steve Giguere, Maine | At-Large
 Mr. Mr. Chuck Corr, Archer Daniels Midland Co. | At-Large

Ms. Carol Hockert, NIST, OWM | Executive Secretary
 Mr. Gilles Vinet, Measurement Canada | Board of Directors Advisor
 Mr. Jim Truex, NCWM | NTEP Administrator
 Mr. Don Onwiler, NCWM | Executive Director

Board of Directors