Pre-Election Process Models

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Maintain Geographic Data (GIS)

- Maintain Precinct Boundaries
- Maintain District Boundaries
- Index Addresses To Precincts
- Maintain Address Locations
Process Contests and Candidates

- Receive Election Service Requests
- Identify and Qualify Offices / Referenda
  - Notify Neighboring Counties of Shared Candidate Filings
  - Verify Signatures
- Qualify Contests and Candidates
  - Notify Neighboring Counties of Shared Candidate Filings
  - Verify Signatures
Prepare Voting Materials and Equipment

- Create Ballots (Open Ballots, Digital Scan Ballots, MV/VR Act Compliant Ballots, DRE/Twinecross Ballots)
- Setup and Proof Election Coding
- Select Content by Ballot Style
- Order Contents
- Sort Candidates
- Rotate Candidates
- Determine BallotStyles
- Prove Ballots
- Identify Quantities Of Paper Ballots To Order
- Pre-Testing
- Perform Official Logic and Accuracy (L&A) Testing
- Perform Voters’ Ballots and/or Sample Ballots
- Publish Voters’ Ballots and/or Sample Ballots
- Extract Eligible Voter And Other Data From VRDB
- Prepare Database Of Eligible Voters
- Collect Eligible Voter Data and Address Labels
- Load E-Poll Books With Voter Names and Addresses
- Test E-Poll Books
- Print Ballots
- Test Voting Systems
- Create Voters’ Pamphlets and/or Sample Ballots
- Setup and Test Ball-On-Demand Systems
- Prepare Poll Books
- Test Poll Books and Indexes
Perform Vote-By-Mail Processing

- Send Ballots
  - Send UOCAVA Ballots
  - Send Absentee Ballots
- Process Incoming Vote-By-Mail Ballots
  - Verify Signatures
  - Apply Credit For Voting
  - Separate Ballots From Envelopes
  - Visually Scan Ballots To Ensure Proper Tally By Vote Tabulation Equipment
- Duplicate Ballot, If Necessary
- Seal Ballots Until Ready To Scan
Establish Voting Locations

- Recruit Voting Locations
- Recruit Poll Workers
- Identify Voting Precincts
- Train Staff (Central-Count Staff, Poll Workers, Troubleshooters)
- Schedule Staff

- Activate Districts With Contests
- Activate Districts Needed For Reporting / Rotation
- Identify Precincts Within Ballot Styles
- Merge Precincts As Allowed By Business Rules
- Split Precincts At Ballot Style Boundaries
- Link Eligible Voters To Voting Precincts