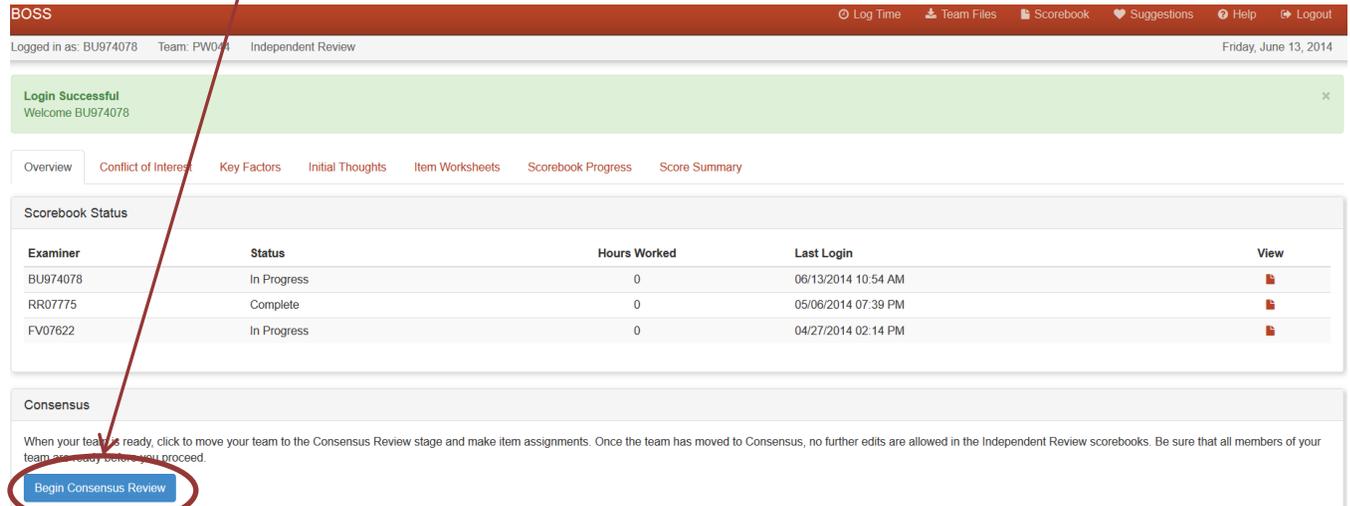


This file contains screens that you will see in BOSS during the Consensus process that are relevant to both Team Leaders and Examiners. We hope you'll find them to be useful. When you are in the Consensus process within BOSS, use your mouse to hover over the various icons to become familiar with their functionality. Good luck with Consensus!

Team Leads will move the team to "Begin Consensus Review" when IR work is complete.

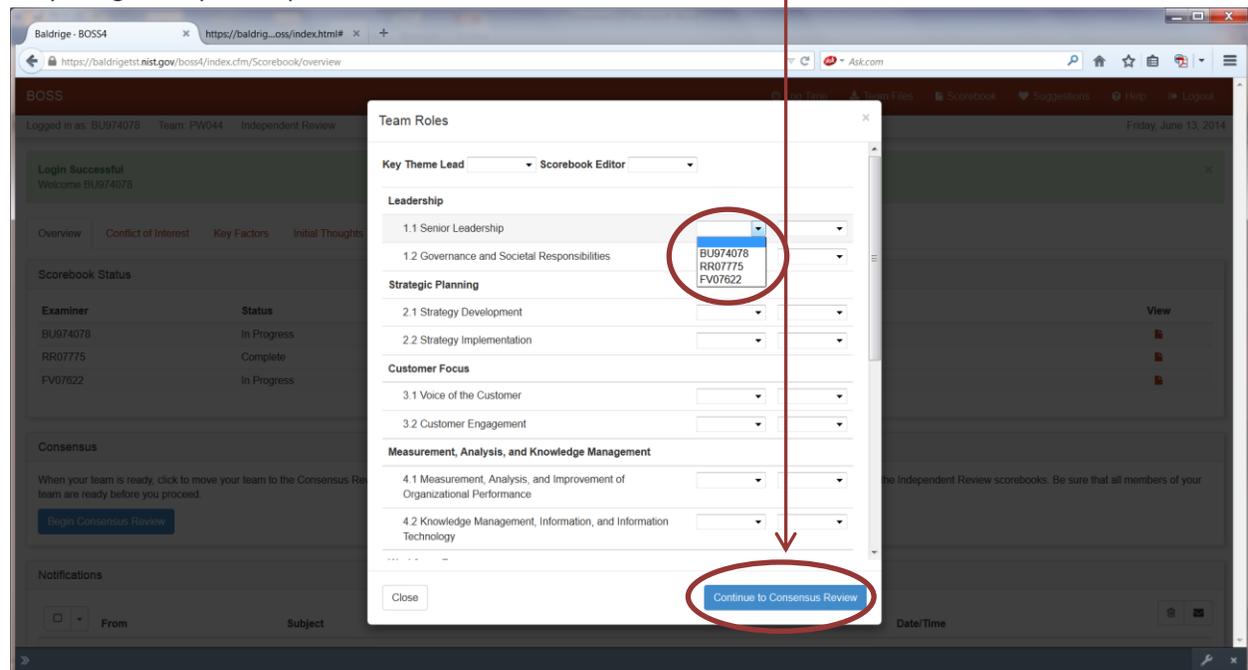


The screenshot shows the BOSS interface with a navigation bar at the top containing 'Log Time', 'Team Files', 'Scorebook', 'Suggestions', 'Help', and 'Logout'. Below the navigation bar, the user is logged in as 'BU974078' for 'Team: PW044' in 'Independent Review' mode, with the date 'Friday, June 13, 2014'. A green notification banner at the top left says 'Login Successful Welcome BU974078'. Below this is a navigation menu with tabs for 'Overview', 'Conflict of Interest', 'Key Factors', 'Initial Thoughts', 'Item Worksheets', 'Scorebook Progress', and 'Score Summary'. The 'Scorebook Status' section contains a table with the following data:

Examiner	Status	Hours Worked	Last Login	View
BU974078	In Progress	0	06/13/2014 10:54 AM	
RR07775	Complete	0	05/06/2014 07:39 PM	
FV07622	In Progress	0	04/27/2014 02:14 PM	

The 'Consensus' section below the table contains the text: 'When your team is ready, click to move your team to the Consensus Review stage and make item assignments. Once the team has moved to Consensus, no further edits are allowed in the Independent Review scorebooks. Be sure that all members of your team are ready before you proceed.' A blue button labeled 'Begin Consensus Review' is circled in red.

Team leads will make team role assignments from the drop down list. Be sure to scroll down to make assignments for all items. When done, click on "Continue to Consensus Review." Please note: you can only assign one person per item.



The screenshot shows the BOSS interface with a 'Team Roles' modal window open. The modal has a 'Key Theme Lead' dropdown set to 'Scorebook Editor'. It lists several categories of roles with dropdown menus for assignment:

- Leadership**
 - 1.1 Senior Leadership
 - 1.2 Governance and Societal Responsibilities
- Strategic Planning**
 - 2.1 Strategy Development
 - 2.2 Strategy Implementation
- Customer Focus**
 - 3.1 Voice of the Customer
 - 3.2 Customer Engagement
- Measurement, Analysis, and Knowledge Management**
 - 4.1 Measurement, Analysis, and Improvement of Organizational Performance
 - 4.2 Knowledge Management, Information, and Information Technology

The dropdown menu for '1.1 Senior Leadership' is open, showing the names 'BU974078', 'RR07775', and 'FV07622'. The 'Continue to Consensus Review' button at the bottom of the modal is circled in red. A red arrow points from the text above to this button.

You will receive a pop up notification that the team was moved to Consensus and team members will receive an email notifying them as well. IR Scorebooks are locked and no further edits can be made to them.

Team leaders can change/update assignments using the Manage Team Roles in the Overview tab.

The screenshot shows the BOSS application interface. At the top, there is a navigation bar with the BOSS logo on the left and links for Log Time, Team Files, Scorebook, Suggestions, Help, and Logout on the right. Below the navigation bar, the user is logged in as BU974078, and the team is PW044, with a Consensus Review in progress. The date is Monday, June 16, 2014. The main navigation tabs are Overview, Conflict of Interest, Key Factors, Key Themes, CR Worksheets, Scorebook Progress, and Score Summary. The Overview tab is selected and circled in red. In the bottom right corner of the Overview section, there is a blue button labeled 'Manage Team Roles', which is also circled in red. A red arrow points from the text above to this button. Below the navigation tabs, there is a 'Scorebook Status' section with a table showing the examiner's information.

Examiner	Hours Worked	Last Login
BU974078	0	06/16/2014 08:38 AM

The Team Leader's Key Factors will automatically be available to team members at Consensus.

The screenshot shows the 'Key Factors' section of the BOSS application. The navigation tabs at the top are Overview, Conflict of Interest, Key Factors, Key Themes, CR Worksheets, Scorebook Progress, and Score Summary. The 'Key Factors' tab is selected and circled in red. Below the navigation tabs, there is a 'Key Factors' section with a 'View' button in the top right corner. The section is titled 'P.1a Organizational Environment' and contains the following information:

Organizational Description
APPLICANT is a preschool and kindergarten through grade 12 (K-12) public education school system that provides educational program and service offerings for about 4,000 students in a 100-square-mile district that includes a mix of farming and suburban areas in a Midwestern state. It has a \$50M budget.

Educational Programs and Services
Preschool through K-12 public education for students within service boundaries and out-of-district students who pay tuition.

Instructional Settings/Delivery Methods/Locations
Educational settings include regular education classrooms, vocational and trade classrooms and workshops, and blended learning classes. All settings are operated as inclusive environments that comprise some students with cognitive and/or physical disabilities and regular education students; other special-needs students attend the district's designated preschool facility. Locations include: one high school (1,000 students); one middle school (900 students); two K-3 elementary schools (550 students each); one 4th- and 5th-grade elementary school (600 students); one preschool that includes children with special needs (100 students); a local, grades 9-12 online charter school run in collaboration with other school districts (100 students;) [opened in 2008, not included in application].

Mission
Inspiring others to learn and succeed.

Vision
To provide education that ranks in the top 10% in achievement nationally by 2018.

Independent Review inputs will display all team members' information; however, you may uncheck team members to narrow your selections. You may sort most columns by clicking on the column title.

BOSS Log Time Team Files Scorebook Suggestions Help Logout Monday, June 16, 2014

Relevant Key Factors Strengths Opportunities for Improvement Score

+ Add Strength View -

++	Strength	Rationale	Item Ref
Notes for All Strengths			
0 of 5000 characters			
Save			

Independent Review Inputs

Barb Uglich Robert Rainer Fonda Vera

Strengths Opportunities for Improvement Scores

User	++	Comment	Evidence	ADLI	Item Reference
Fonda Vera	No	15 step (4-part) annual strategic planning process shown in figure 2.1-1	Four parts: Begins with (1) a process review and feedback (March and April), (2) review of stakeholder data and key planning documents resulting in a plan on a page presented to the board (May through July), (3) action plans created and deployed at all levels (district, building, department - August through November), (4) evaluation of the plan (December through February). Participants are SLT, reps from administration, certified staff, community members, partners, area leaders, partners, suppliers, union reps (approximately 40 people)	A,D,L,I	a(1)

2.1 Strategy Development: How do you develop your strategy?

Describe HOW your organization establishes a strategy to address its STRATEGIC CHALLENGES and leverage its STRATEGIC ADVANTAGES and STRATEGIC OPPORTUNITIES. Describe HOW your organization makes KEY WORK SYSTEM decisions. Summarize your organization's KEY WORK SYSTEMS and its KEY STRATEGIC OBJECTIVES and their related GOALS.

In your response, answer the following questions:

- Strategy Development PROCESS**
 - Strategic Planning PROCESS** HOW do you conduct your strategic planning? What are the KEY PROCESS steps? Who are the KEY participants? What are your short- and longer-term planning horizons? HOW does your strategic planning PROCESS address these planning horizons? HOW does your strategic planning PROCESS address the need for organizational agility and operational flexibility?
 - INNOVATION** HOW do you create an environment that supports INNOVATION? HOW do you identify STRATEGIC OPPORTUNITIES? HOW do you decide which STRATEGIC OPPORTUNITIES are INTELLIGENT RISKS for pursuing? What are your KEY STRATEGIC OPPORTUNITIES?
 - Strategy Considerations** HOW do you collect and analyze relevant data and develop information on these KEY elements as part of your strategic planning PROCESS?
 - Your strategic challenges and strategic advantages
 - Risks to your organization's SUSTAINABILITY
 - Potential blind spots in your strategic planning PROCESS and information
 - Your ability to execute the strategic plan
 - WORK SYSTEMS and CORE COMPETENCIES** What are your KEY WORK SYSTEMS? HOW do you make WORK SYSTEM decisions? HOW do you decide which KEY PROCESSES will be accomplished by

Downloading and/or printing can be done using the "View" icon throughout BOSS.

Overview Conflict of Interest Key Factors Key Themes CR Worksheets Scorebook Progress Score Summary

Item Worksheets 2.1 Strategy Development (45 pts.)

Relevant Key Factors Strengths Opportunities for Improvement Score

+ Add Strength View -

++	Strength	Rationale	Item Ref
	A systematic strategic planning process with four parts and 15 steps is reviewed annually for improvement opportunities. Allowing the applicant to benefit from broad stakeholder input, the SPP includes varied participants: administrators, certified staff members, classified staff members, parents, students, community members, area church and business leaders, partners, suppliers, and union representatives. Organizational agility and flexibility are addressed through continual	Cited all examiners as a strength Yearlong, four-part SPP (Figure 2.1-1) culminates in one-day strategic planning meeting - District-, building-, and department-level actions plans derive from SP; specifically members of the	a(1)

Criteria Feedback

Criteria for Performance Ex

2.1 Strategy Development: strategy?

Describe HOW your organization its STRATEGIC CHALLENGES ADVANTAGES and STRATEGIC HOW your organization makes K Summarize your organization's K KEY STRATEGIC OBJECTIVES

In your response, answer the follow:

- Strategy Development PROCE**
 - Strategic Planning PROCE**

Item leads can invite feedback from the backup or all team members. When feedback is invited, team members will be able to “add feedback”. Click on the “suspend feedback” icon to end the invitation. You can sort, search, download, and print feedback.

The screenshots illustrate the feedback workflow:

- Item Worksheet 1.1 Senior Leadership (70 pts.):** The 'Feedback' tab shows a message 'Feedback is closed' with a green 'Invite Feedback' button circled in red.
- Item Worksheet 1.1 Senior Leadership (70 pts.):** The 'Feedback' tab shows a message 'Suspend Feedback' with a red 'Suspend Feedback' button circled in red.
- Item Worksheet 2.1 Strategy Development (45 pts.):** The 'Feedback' tab shows a list of feedback posts. Each post includes a search bar, a date, and an 'Acknowledge' button.

Score summary automatically calculates subtotals and totals for Process and Results. The Scoring Bands will automatically populate based on the subtotals for each band. Team leaders can override the scoring band by clicking on the “down arrow” to make an adjustment based on the scoring band descriptors found on the Examiner Resource Center.

6.1 Work Processes	45	0%	0	
6.2 Operational Effectiveness	40	0%	0	
Category Totals	85	0%	0	
SUBTOTAL Cat. 1-6	550		54	Process Scoring Band 1 (0-150 points) ▾
Category 7 - Results				
7.1 Student Learning and Process Results	120	0%	0	
7.2 Customer-Focused Results	85	0%	0	
7.3 Workforce-Focused Results	85	0%	0	
7.4 Leadership and Governance Results	80	0%	0	
7.5 Budgetary, Financial, and Market Results	80	0%	0	
SUBTOTAL Cat. 7	450		0	Result Scoring Band 1 (0-125 points) ▾
GRAND TOTAL	1000		TOTAL SCORE 54	

[Save Updated Scoreband](#)