

**Technical Guidelines Development Committee Meeting  
December 4 and 5, 2006**

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# **The VVSG 2007 Document: Overview and Status**

**Presentation for the  
Technical Guidelines Development Committee (TGDC)**

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## Outline

- VVSG 2007 audience
- Format and usability issues
- Facilitating TGDC reviews
- High-level status
- The months ahead

## Who is the Audience?

- Vendors, test labs, and states
- But first, we need to write for the TGDC
- We know a usable document will be easier to read for the public review process

## Format and Usability

- Our aim is to deliver to the EAC a very-readable, well-formatted, highly-usable VVSG
- Thus, we are focusing on simplicity, plain language, a 'flattened' structure, and easy-to-navigate tables of requirements
- We are coordinating with the EAC as we go along to ensure we meet their document needs

## Facilitating TGDC Review

- Draft material is formatted and assembled into VVSG structure
- This allows the TGDC to view the document as a whole and gauge the overall structure and the material it encompasses
- It facilitates reviews of, e.g., CRT material, by the other subcommittees, and so forth
- This also allows the TGDC to judge first-hand its usability

## VVSG 2007 Structure

- Volume 1: Introduction
- Volume 2: Glossary, Definitions, Terms
- Volume 3: Product Requirements
- Volume 4: Vendor, Test Lab Data and Document Requirements
- Volume 5: Test Methods

## High-level Status

- All volumes are under active development
- Material varies in maturity, but the assembled document is now over 500 hundred pages
- We need to come out of this meeting, however, with decisions on directions and approaches

## The Months Ahead

- Collectively we will be very busy
- Your reviews of material and telecon discussions will speed the work
- By the next TGDC meeting, we should have a substantial amount of material for review
- We have 7 months to complete our work