

Good Afternoon –

Please acknowledge receipt of this Request For Quote (RFQ). Please indicate via email if you decline to provide a quote.

The National Institute of Standards and Technology (NIST) has a requirement for one (1) Polar Cube Satellite Replica.

Attached is the Statement of Work (SOW) for solicitation NB672020-15-05236. Please submit a quote for the Polar Cube Satellite Replica which meets the requirement.

This RFQ is conducted under the authority of FAR 13.106-1(b) Soliciting from a Single Source, with NAICS code 334220.

All communications and documents must include the solicitation # NB672020-15-05236. Please email your quote to me at chendra.conklin@nist.gov.

This solicitation shall close on Tuesday, September 15, 2015 at 12:00 pm Mountain. All questions must be submitted by Thursday September 10, 2015 at 2:00 pm Mountain. Your quote must meet all of the requirements of FAR 52.212-1, as well as include the following information:

- Information sufficient to demonstrate you can meet or exceed the requirements in the SOW.
- Firm fixed price quote for the Polar Cube Satellite Replica.
- Payment Terms: Net 30.
- The requested delivery is 12 months after receipt of the order (ARO). FOB Destination for delivery to NIST, 325 Broadway, Boulder, CO 80305. Delivery point of contact will be provided upon award.
- Company DUNS No. In order to be eligible for this award, the quoter must be registered with the System for Award Management at www.sam.gov, and have completed the Representations and Certifications therein.

The provision at FAR 52.212-1, Instructions to Offerors—Commercial, applies to this acquisition. Quoter shall clearly demonstrate their ability to meet the technical requirements and deliverable schedule as outlined in this solicitation. Quote shall include shipping cost. NIST reserves the right to ship under NIST provided account.

BASIS OF AWARD:

Award shall be made on technical acceptability and price, based upon the technical specifications as detailed within the attached statement of work. This will be a firm fixed price purchase order.

TECHNICAL CAPABILITY:

Evaluation of Technical Capability will be based on the information provided in the quotation. Documentation submitted in the quotation shall be evaluated to determine that the proposed equipment meets or exceeds the Governments minimum required specifications. Failure to clearly and unambiguously demonstrate this will result in an “unacceptable” technical rating.

PRICE:

Price shall be evaluated for reasonableness.

FAR 52.212-2, Evaluation - Commercial Items, applies to this acquisition. The Government will award a fixed price contract based on the following factors: Technical capability (capability of the item offered to meet the agency need). Technical capability will be evaluated by how well the proposed products meet the Government requirement.

FAR 52.212-3, Offeror Representations and Certifications -- Commercial Items. The quoter must have completed the Online Representations and Certifications Application (ORCA), which must be uploaded to the System for Award Management (SAM) at www.sam.gov.

FAR 52.212-4, Contract Terms and Conditions -- Commercial Items, applies to this acquisition.

FAR 52.212-5, Contract Terms and Conditions Required To Implement Statutes or Executive Orders -- Commercial Items applies to this acquisition. Additional FAR 52.212-5 clauses cited in the clause applicable to this acquisition are:

52.219-28, Post Award Small Business Program Representation
52.222-3, Convict Labor
52.222-19, Child Labor – Cooperation With Authorities And Remedies
52.222-21, Prohibition of Segregated Facilities
52.222-26, Equal Opportunity
52.222-36, Equal Opportunity for Workers with Disabilities
52.222-50, Combating Trafficking in Persons
52.223-18, Contractor Policy to Ban Text Messaging While Driving
52.225-1, Buy American Act-Supplies
52.225-13, Restrictions on Certain Foreign Purchases
52.232-33, Payment by Electronic Funds Transfer

FAR 52.252-1, Solicitation Provisions Incorporated by Reference:

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. The quoter is cautioned that the listed provisions may include blocks that must be completed by the quoter and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the quoter may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this/these address(es): at <http://acquisition.gov/comp/far/index.html> and http://www.osec.doc.gov/oam/acquistion_management/policy/default.htm

FAR 52.225-18 – Place of Manufacture.

FAR 52.232-15, Progress Payments Not Included.

CAR 1352.233-70, Agency Protests

CAR 1352.233-71, GAO and Court of Federal Claims Protests

FAR 52.252-2, Clauses Incorporated by Reference:

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es): <http://acquisition.gov/comp/far/index.html> and http://www.osec.doc.gov/oam/acquistion_management/policy/default.htm

FAR 52.232-40, Providing Accelerated Payments to Small Business Subcontractors.

FAR 52.247-34, FOB Destination

CAR 1352.201-70, Contracting Officer's Authority
CAR 1352.209-73, Compliance with the Laws
CAR 1352.209-74, Organizational Conflict of Interest

CAR 1352.246-70, Place of Acceptance (APR 2010)

(a) The Contracting Officer or the duly authorized representative will accept supplies and services to be provided under this contract.

(b) The place of acceptance will be:

NIST
Shipping and Receiving
325 Broadway
Boulder, CO 80305

NIST LOCAL-04 BILLING INSTRUCTIONS

(a) NIST prefers electronic Invoice/Voucher submissions and they should be emailed to INVOICE@NIST.GOV.

(b) Each Invoice or Voucher submitted shall include the following: (1) Contract Number. (2) Contractor Name and Address. (3) Date of Invoice. (4) Invoice Number. (5) Amount of Invoice and Cumulative Amount Invoiced to-date. (6) Contract Line Item Number (CLIN). (7) Description, Quantity, Unit of Measure, Unit Price, and Extended Price of Supplies/Services Delivered. (8) Prompt Payment Discount Terms, if Offered. (9) Any other information or documentation required by the contract.

(c) In the event electronic submissions are not used, The Contractor shall submit an original invoice or voucher in accordance with the payment provisions of this contract to:

NIST
Accounts Payable Office
100 Bureau Drive, Mail Stop 1621
Gaithersburg, MD 20899-1621

NIST LOCAL - 39, NIST LOCAL-39 MARKING/PACKING INSTRUCTIONS

(1) If the total contract/order includes multiple quantities of the same or like item(s), segregated as separate CLIN/Item numbers, deliverables shall be packed accordingly. Each individual Package / container in the shipment shall include deliverables on a per-CLIN or Item basis.

(2) For each shipment made under this contract/order, the Contractor shall furnish itemized packing list(s), enumerating the specific contents of each shipping container and what specific individual components constitute a full and complete "unit" for each bid item. The packing list shall include the brief description of each item found in the Schedule. If more than one container is required for each unit, each container should be marked accordingly, e.g., "Box 1 of 2," "Box 2 of 2," and the boxes, where feasible, should be taped or shrink-wrapped together as an issuable unit.

(3) The contract number AND CONTRACT LINE ITEM NUMBER (CLIN) OR ORDER ITEM NUMBER shall be placed on the exterior of all containers.

If you have any questions please do not hesitate to contact me at chendra.conklin@nist.gov.

Thank you.