NIST RESEARCH GRADE TEST MATERIALS (RGTM) TERMS AND CONDITIONS

Authority – The National Institute of Standards and Technology (NIST) provides Standard Reference Materials as authorized under 15 USC 272(b)(2), which directs NIST to develop, maintain, and retain custody of national standards of measurement, and provide the means and methods for making measurement consistent with those standards; and 272(c)(6), which authorizes NIST to prepare, certify, and sell standard reference materials for use in ensuring the accuracy of chemical analyses and measurements of physical and other properties of materials; and 15 U.S.C. 272(c)(27), which authorizes NIST to undertake such other activities similar to those specified in 15 U.S.C. 272(c) as the Director determines appropriate and 15 U.S.C. 275(c) which directs NIST to charge fees for calibration services, standard reference materials, and other comparable services .

NIST will review each order and reserves the right to not fulfill any order at any time.

Amendments or Changes to Existing Quote – Any changes to an existing quote will be treated as an amendment and a new quote will be issued. Some examples include, but are not limited to, the following:

- Changes or additions to the RGTM on the quote
- Cost changes (increase or decrease) to the total amount on the quote

Contracts and Signed Statements – As an agency of the United States Federal Government under the U.S. Department of Commerce, NIST attests solely to the provisions described here. Receipt of orders by NIST does not imply acceptance of any provisions set forth in the order that are contrary to the policy, practice, or regulations of NIST or the U.S. Government. In general, NIST will not sign any affidavits, acknowledgment forms, or other documents that may be required by any domestic or foreign entity for policy governing procurement of goods and services. These terms and conditions supersede any conflicting and/or additional terms and conditions included in any purchase request or other document submitted to request NIST Research Grade Test Materials. **In ordering NIST Research Grade Test Materials, the customer is agreeing to these Terms and Conditions.**

NO WARRANTY – THE PARTIES MAKE NO EXPRESS OR IMPLIED WARRANTY AS TO ANY MATTER WHATSOEVER, INCLUDING THE CONDITIONS OF THE RGTM, OR THE OWNERSHIP, NON-INFRINGEMENT, OR FITNESS FOR A PARTICULAR PURPOSE OF THE RGTM.

Research Use ONLY – RGTMs may be used for research purposes only. RGTM Customer shall comply with all instructions and use statements in the RGTM Guidance Document.

Unauthorized Resale/Distribution – RGTM Customers may not redistribute or resell the material to third parties. NIST is unable to authenticate or confirm the stability or condition of any RGTM obtained from any entity other than NIST. NIST can only respond to inquiries related to an RGTM that is purchased directly from NIST.

Shipping – Refer to https://www.nist.gov/srm/ordering-policies-and-pricing/shipping-information and/or RGTM Guidance Document for shipping details for the RGTM ordered. Customers are responsible for all custom duties and import fees.

Order Discrepancies and Returned Goods - Refer to https://www.nist.gov/order-discrepancies-and-returned-goods for information regarding Order Discrepancies and Returned Goods.

Taxpayer Identification – All U.S. customers must provide their Federal Tax Identification Number (TIN). The Debt Collection Improvement Act of 1996 (DCIA) requires NIST to collect this information when setting up an account to purchase any RGTM.

Invoices – NIST is an agency of the Federal Government within the U.S. Department of Commerce; therefore, NIST must follow the payment process directed by the U.S. Department of Treasury. NIST ONLY submits invoices electronically via email. Any request for a mailed, paper copy of an invoice may be submitted to NIST after purchase by emailing srminfo@nist.gov.

References to NIST in Advertisements – NIST does not approve, recommend, or endorse any product or proprietary material. No individual or entity shall reference NIST in any advertising or sales promotion, which would indicate or imply that NIST approves, recommends, or endorses any product or proprietary material.

Payment Information – All billing terms are prepayment required. **We cannot accept a Letter of Credit as a form of payment. Cash payments, EFT, Pay Pal, Western Union transfers, or any other electronic digital wallet (e.g. Venmo, Apple Pay) payments are not accepted.**

All payments must be made in U.S. Dollars. NIST does not charge a fee for any payment type.

Contact the NIST Accounts Receivable office via email at billing@nist.gov with questions.

Accepted payment methods are credit card, ACH (via www.pay.gov only), bank draft, or wire.

PAY.GOV-Credit Card and ACH – Customers should create a NIST Storefront account and pay via the direct www.pay.gov link provided in the Storefront. Please do not go directly into the www.pay.gov website to make payments. Electronic payments can be submitted through Pay.gov by ACH, Visa, Master Card, Discover, American Express, check card, or debit card.

Note: For ACH payments, please verify with your banking institution that your account is set up to have ACH payments processed. ACH payments can be made through US banks only. Pay.gov requires IE9 or newer, or Chrome browser. Credit card payment is the preferred method.

NIST may submit the email addresses associated with any outstanding invoice to the U.S. Department of Treasury or other relevant Federal entity for collection of unpaid debts.

Pursuant to Executive Order (EO) 14247, NIST will no longer accept paper checks.

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WIRE PAYMENT INSTRUCTIONS For non-U.S. Financial Institutions

Please provide the following instructions to your Financial Institution for the remittance of ***Fedwire payments via SWIFT.*** *Do not use this information for ACH, EFT or SWIFT transfers, as your transaction will be rejected.*

Note: The transfer of funds can only be accomplished by your company going through a U.S. correspondent bank or by having your country's central bank send a SWIFT telecommunication ***message (not SWIFT transfer)*** *to the Federal Reserve Bank of New York (FRB), which is located at 33 Liberty St., New York, NY 10045.* ***Any transfers that originate at non-U.S. banks will be rejected unless an intermediary U.S. bank completes the transfer.***

MESSAGE HEADER

Message Type:	**FIN 103 Single Customer Credit Transfer**
Receiver:	**TREAS NYC NEW YORK, NY US**

MESSAGE TEXT

SWIFT FIELD TAG	*FIELD NAME*	*Required Information (Enter all bolded fields exactly as displayed below)*
20:	Sender's Reference Number	***{supplied by sender}***
23B:	Bank Operation Code	**CRED**
32A:	Value Date / Currency / Interbank Settled	*Date:* ***{supplied by sender}*** *Currency:* **US Dollar** *Amount:* ***{supplied by sender}***
50K:	Ordering Customer (Payer)**	***{all supplied by sender}*** *Payer Name:* *Payer Address1:* *Payer Address2:* *Payer Country:*
57D:	Beneficiary's Bank	**//FW021030004**
59:	Beneficiary Account Number	**13060001**
70:	Remittance Information	***{Quote, Order, Invoice, or other identifying information)***
71A:	Details of Charges*	**OUR**

**** Remitter is responsible for all charges-mark transfer as OUR only. Do not use SHA (Shared) or BEN (Beneficiary), as NIST is not responsible for sender costs of business. Fees may be incurred by the originating and intermediary bank. NIST does not charge a fee for any payment type. Do not deduct fees from proceeds due the National Institute of Standards and Technology. Any pre-payment reduced by a bank fee deduction will be reflected on your invoice and must be paid.***

***** Do not use the name of an individual. For proper credit, the name of the organization making payment must be used. Be sure to include remittance information with the transfer, or email remittance advice to*** billing@nist.gov.

If you need additional information, including wire instructions for US Financial Institutions, please contact NIST Accounts Receivable by email at billing@nist.gov.

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WIRE PAYMENT INSTRUCTIONS

For U.S. Financial Institutions

Please provide the following instructions to your Financial Institution for the remittance of ***Fedwire payments.***

Do not use this information for ACH, EFT or SWIFT transfers, as your transaction will be rejected.

Fedwire Field Tag	*Fedwire Field Name*	*Required Information (Enter all bolded fields as displayed below)*
{1510}	Type/Subtype	**1000**
{2000}	Amount	*(enter payment amount)*
{3400}	Receiver ABA routing number *	**021030004**
{3400}	Receiver ABA short name	**TREAS NYC**
{3600}	Business Function Code	**CTR** *(or CTP)*
{4200}	Beneficiary Identifier (account number)	**813060001000**
{4200}	Beneficiary Name	**National Institute of Standards and Technology or NIST**
{5000}	Originator**	*(enter the name of the originator of the payment)*
{6000}	Originator to Beneficiary Information – Line 1	*(enter invoice number)*
{6000}	Originator to Beneficiary Information – Line 2	*(enter quote number – if any)*
{6000}	Originator to Beneficiary Information – Line 3	*(enter type of service – if any – i.e. SRM, NVLAP, Calibration, etc.)*
{6000}	Originator to Beneficiary Information – Line 4	*(enter purpose of payment – if any – i.e. prepayment or gift)*

***Receiver Financial Institution name and address: Federal Reserve Bank of New York, 33 Liberty St., New York, NY 10045**

Remitter is responsible for all charges, as NIST is not responsible for sender costs of business. Your transfer should be marked appropriately- do not deduct fees from proceeds due the National Institute of Standards & Technology. NIST does not charge a fee for any payment type.

****Do not use the name of an individual. For proper credit, the name of the organization making payment must be used.**

Be sure to include remittance information with the transfer, or e-mail remittance advice to billing@nist.gov.

If you need additional information, please contact NIST Accounts Receivable by e-mail at billing@nist.gov.