[Committee Chair Name]

[Committee Name]

[Date]

[Subcommittee Chair Name]

[Subcommittee Name]

The below items have been recommended for addition to the OSAC Registry.

* [Document Name/Title/Year] has been recommended by [Relevant Committee] of the OSAC for Forensic Science to be added to the OSAC Registry. The scope of this item includes [Include scope description].
* [Document Name/Title/Year] has been recommended by [Relevant Committee] of the OSAC for Forensic Science to be added to the OSAC Registry. The scope of this item includes [Include scope description].

To comment on these motions, submit written comments to [Name] on [Relevant SAC] or through this Web page [Relevant Web page] within 30 days.

Comments and comment adjudication will be publically posted following the comment adjudication period.

Sincerely,

[Scientific Area Committee Chair Name]