	AIK VETTING
Traveler:	
Operating Unit:	
Donor:	
Amount:	
Dates of Travel:	
Destination:	
Dates of Vetting:	

## Check all of the following:

Organization	Action	Results
1) АТР	Check <u>http://jazz.nist.gov/atpcf/prjbriefs/listmaker.cfm</u> , and do the following: a. Enter donor name. b. Check off Project Duration and Participant Company Name. c. Select Query Database. If the project is ongoing, we may not accept the AIK.	
2) Database of Contracts and Procurements	Contact <u>Susan Brinkman</u> by e-mail or phone x6321 to check the contracts and procurements database. Contact <u>Christopher Hunton</u> by email or phone x5718 to check the grants and cooperative agreements database. If the donor is the recipient of an open contract or procurement or an active grant or cooperative agreement, NIST cannot accept AIK from that donor.	
3) CRADAs and Licenses	Email otp@nist.gov or phone x3084 to check for active CRADAs or licenses. If the donor is a partner in an active CRADA with NIST, or holds a license to a NIST invention, NIST cannot accept AIK from that donor.	

## **Recommendation:**