

## Checklist for Submission of CMC Initial Review

NMI/DI Submitting: INTI

Date Submitted: March 4 2013

Date to be Presented: April 2013

Metrology Areas Covered by QMS: Chemistry

ITEM TO BE SUBMITTED	FILE NAME	INCLUDED?
QSTF-1 completed with all required appendices	<i>INTI QMS 2013 03 04</i>	Yes
Cross reference ISO/IEC 17025/ Guide 34 and the quality documentation	<i>Ap D - cross reference INTI-Quimica.pdf</i> <i>Ap D - cross reference INTI-Ambiente.pdf</i>	Yes
Quality Manual	<i>INTI-Global QM-eng.pdf *</i> <i>INTI-MC Global-esp.pdf *</i> <i>INTI-Quimica QM.pdf</i> <i>INTI-Ambiente QM.pdf</i>	Yes
Quality Manual Table of Contents translated into English	<i>INTI-Quimica QMS documentation.pdf,</i> <i>INTI-Ambiente QMS documentation.pdf</i>	Yes
Peer review reports that covers the scope of the CMCs for QMS being reviewed	<i>INTI Quimica PR report.pdf</i> <i>INTI Ambiente PR report.pdf</i>	Yes
Bios of peer reviewers / assessors	<i>Ap C - bios Mariana Arce.pdf</i> <i>Ap C - bios H Goenaga-Infante.pdf</i>	Yes
Bios of internal and crossed auditors	<i>Ap B - Bios Gladys Mastromonaco.pdf</i> <i>Ap B Bios Pablo Álvarez.pdf</i> <i>Ap B - Bios Mabel Puelles.pdf</i> <i>Ap B Bios Alejandra Rodriguez.pdf</i>	Yes
Minutes or reports from most recent management review	<i>INTI-Quimica MR.pdf</i> <i>INTI-Ambiente.pdf</i>	Yes
Reports from most recent internal audits (last 2 preferred)	<i>INTI Quimica internal and crossed audits.pdf</i> <i>INTI Ambiente crossed audits.pdf</i>	Yes
List of declared CMCs in the required format	<i>Ap A - INTI Quimica CMCs (approved).pdf</i> <i>Ap A - INTI Química CMCs (new).xls</i> <i>Ap A - INTI Ambiente CMCs.xls</i>	Yes
Copy of findings and associated actions in English (template available in QSTF-4)	<i>INTI-Quimica Action Plan.pdf</i> <i>INTI-Ambiente Action Plan.pdf</i>	Yes

\* These documents did not change since the last presentations to QSTF. So, they are available in former presentations lists (see, for instance: <http://icdb.nist.gov/qs/simqstf/Costa%20Rica%2011-12/INTI-elec-freq/>)