Organization of Scientific Area Committees for Forensic Science
Forensic Science Standards Board Meeting
March 20, 2024 — 10:00 a.m. – 5:00 p.m. ET
March 21, 2024 – 10:00 a.m. – 5:00 p.m. ET

March 20, 2024

10:00 a.m. – 10:10 a.m.   CALL MEETING TO ORDER AND ROLL CALL   **Andy Smith**
10:10 a.m. – 10:30 a.m.   OPO UPDATES [*Information*]   **John Jones**

1. Ballot Update [Attachment]   D. Sirk
2. Budget Update   J. Jones
3. Communications Update [Attachment]   A. Getz
4. Awards Review [Attachment]
5. Other items

10:30 a.m. – 11:30 a.m.   PROGRAMMATIC - Session I [*Information/Action*] **– SAC Updates**   **Andy Smith**

6. Status Reports on SAC FY24 Annual Goals and Deliverables [Attachment]   SAC Chairs
   a.   Biology   C. Sobieralski
   b.   Chemistry: Seized Drugs/Toxicology   M. LeBeau
   c.   Chemistry: Trace Evidence   C. Taylor
   d.   Digital/Multimedia   L. Sims
   e.   Medicine   E. Conlon
   f.   Physics/Pattern Interpretation   H. Swofford
   g.   Scene Examination   M. Kessler

11:30 a.m. – 11:45 a.m.   BREAK

11:45 a.m. – 1:00 p.m.   PROGRAMMATIC - Session II [*Information/Action*] **– TG Updates**   **Sara Walker**

7. FSSB Member's Task Group Assignments [Attachment]   S. Walker
8. Human Factors   P. Skene
9. Implementer Cohort   S. Kerrigan/C. Taylor
10. Legal   L. Garcia
11. Long Term Strategic Plan – Action Items [Attachment]   D. Sirk
12. Nominations   S. Kerrigan
13. Outreach and Communications   J. Ropero-Miller
14. Proficiency Testing   J. Bundy/C. Taylor
15. Statistics   W. Guthrie
16. Terminology   S. Walker
17. Quality   S. Walker

1:00p.m. – 2:30 p.m. *LUNCH / BREAK*

2:30 p.m. – 5:00 p.m.   PROGRAMMATIC - Session III [*Information/Action*] **– Task Group Deep Dive**

18. Root Cause Analysis – Solutions   M. LeBeau

5:00 p.m.   ADJOURN

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10:00 a.m. – 10:05 a.m.   CALL MEETING TO ORDER AND ROLL CALL   **Andy Smith**

10:05 a.m. - 10:45 a.m.   Parking Lot Items   **Andy Smith**

10:45 a.m. – 1:00 p.m.   PROGRAMMATIC - Session IV [*Information/Action*] – **Standards**   **Andy Smith**
   19. SDO Published & OSAC Proposed
- a. Registry Recirculations: 0
- b. Registry Petitions: *Petition Discussions*
- c. Registry Review: *New Introductions* - **PETITION DUE: 3/20/2024 [Review]**
- d. Registry Review: *3 New Introductions* - **PETITION DUE: 3/20/2024 [Review]**
    - i.   ASB 157-23, Required Components for a Proficiency Testing Program in BPA {Intro}   Swofford
    - ii. ASTM E2224-23a, Guide for Forensic Analysis of Fibers by Infrared Spectroscopy {Intro}   Taylor
    - iii. 2022-N-0021, Family Engagement Following a Mass Fatality Incident: Victim Information Center   Conlon
          BPR for Medicolegal Death Investigation Authorities {Intro}

- e. Registry Management: *2 SDO Reapproved; 2 SDO Published* - **PETITION DUE: 3/20/2024 [Review]**
    - i.   ASTM E3115-17(23), Standard Guide for Capturing Facial Images for Use with Facial   Sims
          Recognition Systems
    - ii. ASTM E3150-18(23), Standard Guide for Forensic Audio Lab Setup and Maintenance {DE}   Sims
    - iii. ASB 159-24, Standard for Scene Investigation & Reconstruction—Foundational Principles* {Intro}   Kessler
    - iv. ASB 160-24, Best Practice Recommendation for Initial Response at Scenes by LEOs* {Intro}   Kessler
          * *OSAC Proposed > SDO Published*
- f. Cross Cutting Documents: [Attachment]
- g. Standards Open for Comment at SDOs: OSAC Website
- h. Outcome for HFB document
- i. Registry Approval Process Refresher [Process Steps | FSSB Introduction | FSSB Review | Process Maps]   D. Sirk

1:00 p.m.   ACTION ITEM RECAP   **Allison Getz**

1:05 p.m. – 1:30 p.m.   BREAK

1:30 p.m.   FSSB Public Feedback Session   **Andy Smith**
   20. Attendees, Comments Provided [Attachment]

2:00 p.m. – 3:00 p.m.   BREAK

3:00 p.m. – 4:30 p.m.   Quarterly Meeting with SC Officers [Attachment]   **A. Smith**

4:30 p.m. – 5:00 p.m.   Items from the Floor

5:00 p.m.   ADJOURN