



Organization of Scientific Area Committees for Forensic Science

Forensic Science Standards Board Meeting

June 16, 2025 – 10:00 a.m. to 4:30 p.m. ET

June 17, 2025 – 10:00 a.m. to 2:30 p.m. ET

June 16, 2025

10:00 a.m. – 10:05 a.m. CALL MEETING TO ORDER AND ROLL CALL

Andy Smith

10:05 a.m. – 10:45 a.m. OPO UPDATES [Information]

John Jones

- | | |
|---|----------|
| 1. Budget Update | J. Jones |
| 2. Communications Update [Update] | A. Getz |
| 3. Implementation Report Out [Report] | A. Getz |
| 4. OSAC Awards at OLSS [<u>Individual</u> , <u>Group</u>] | D. Sirk |

10:45 a.m. – 11:30 a.m. PROGRAMMATIC - Session I [Information]

Andy Smith

- | | |
|---|----------------|
| 5. SAC Updates: <i>SAC Chairs only provide new updates since the last FSSB meeting.</i> | SAC Chairs |
| a. Biology | C. Sobieralski |
| i. Proteomics Task Group Update | |
| ii. FSSB Feedback on Human Forensic Biology Proposed Standard: 2022-S-0040 Standard for Internal Validation of DNA Extraction Methods | |
| iii. SAC Introduction of HFB Technical Guidance Document: Human Forensic DNA Reporting Appendix Exemplar [Overview] [Technical Pub] | |
| b. Chemistry: Seized Drugs/Toxicology | M. LeBeau |
| i. Update on Seized Drugs Proposed Standard: 2022-S-0014 Standard Practice for Building an Analytical Scheme for the Assessment of Tetrahydrocannabinol (THC) in Suspected Marijuana Plant Material Samples | |
| c. Chemistry: Trace Evidence | C. Taylor |
| d. Digital/Multimedia | L. Sims |
| e. Medicine | E. Conlon |
| f. Physics/Pattern Interpretation | H. Swofford |
| g. Scene Examination | M. Kessler |

11:30 a.m. – 12:30 p.m. PROGRAMMATIC - Session II [Information/Action]

Jeff Gurvis

- | | |
|---|-----------------------|
| 6. Task Group Updates: <i>TG Chairs only provide new updates since the last FSSB meeting.</i> | |
| a. Human Factors | P. Skene |
| b. Implementer Cohort | C. Taylor |
| c. Legal | L. Garcia |
| d. Long-Term Strategic Plan – Action Items [Attachment] | D. Sirk |
| e. Nominations [Attachment] [Vote] | S. Kerrigan |
| f. Outreach and Communications | J. Roper-Miller |
| g. Quality | C. Nigra |
| h. Resource Task Group Training Standards Progress Update | RTG Chairs/Liaisons |
| i. Statistics | W. Guthrie |
| j. Terminology - Preferred Terms | C. Nigra |
| k. Validation | J. Gurvis/H. Swofford |



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12:30 p.m. – 1:00 p.m. PUBLIC FEEDBACK SESSION

Requests Received from the Public

1:00 p.m. – 1:15 p.m. PROGRAMMATIC - Session III [Information]

Andy Smith

7. SDO Published & OSAC Proposed Standards

J. Jones

- a. Registry Passed, Placed on Registry in June
 - i. **ASB 017-25** Standard for Measurement Traceability in Forensic Toxicology
 - 1. ASB 017-18, Moved to OSAC Registry Archive
 - ii. **ASB 056-25** Standard for Evaluation of Measurement Uncertainty in Forensic Toxicology
 - iii. **2025-N-0003** Standard Terminology for Shooting Reconstruction
- b. Registry Passed, Update Registry in July
 - i. **ASTM E1967-19** Standard Test Method for the Automated Determination of Refractive Index of Glass Samples Using the Oil Immersion Method and a Phase Contrast Microscope [Extended 3 Years on OSAC Registry]
 - ii. **ASTM E2330-19** Standard Test Method for Determination of Concentrations of Elements in Glass Samples Using Inductively Coupled Plasma Mass Spectrometry (ICP-MS) for Forensic Comparisons [Moved to OSAC Registry Archive]
- c. Registry Petition Discussion: None
- d. Registry Review: None
- e. Registry Management: None
- f. 5-year Review for Registry: December 31, 2025 [[List of Documents](#)]
- g. Standards Library Updated: 'Evaluated, Not Supported' [[Attachment](#)]

1:15 p.m. – 2:15 p.m. LUNCH BREAK

2:15 p.m. – 4:00 p.m. PROGRAMMATIC - Session IV [Information/Discussion/Action]

Andy Smith

8. Task Group Updates and Progress. Continued

- a. Interpretation Scales Presentation & Discussion [[Attachment](#)]
- b. Process Improvements
 - i. Document Control Approval & Workbook - Demo
 - ii. Rubric Scoring Model – SAC, FSSB
 - iii. Training Material – Comms, Instructions, Videos, Webinar Planned
 - iv. Rollout Plans – Procedure Manual Updated

J. Nye/J. Jones

J. Gurvis/L. Sims

4:00 p.m. – 4:30 p.m. WRAPUP, REVIEW PARKING LOT ITEMS, PLAN FOR DAY 2

Andy Smith

4:30 p.m. ADJOURN



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10:05 a.m. – 11:15 a.m. PROGRAMMATIC - Session V [Information/Action] **Andy Smith**

- 9. OSAC Mandatory Guidance Documents for Subcommittees [Attachment]
 - a. Mandatory Requirements for Standards Development
 - b. Performance Monitoring
 - c. Reporting and Testimony
 - d. Terminology Related to Conclusions
 - e. OSAC Preferred and Discouraged Terms

11:15 a.m. – 11:45 a.m. PROGRAMMATIC - Session VI [Information/Action] **Andy Smith**

- 10. Parking Lot Items

11:45 a.m. – 12:00 p.m. BREAK

12:00 p.m. – 2:15 p.m. PROGRAMMATIC - Session VII [Information/Discussion] **J. Jones**

- 11. OPO OSAC Reorganization and Reprogramming Efforts
 - a. Update on Subcommittee Structure
 - b. Discussion on FSSB Structure
 - c. Discussion on SAC Structure
 - d. FSSB Professional Association Reps & Engagement with Associations
 - e. OSAC Enhancing Collaboration with SDOs
 - f. Publication of ISO 21043:2025 Full Series [Attachment]

2:15 p.m. ACTION ITEM RECAP/BREAK **A. Getz**

2:30 p.m. ADJOURN