



Organization of Scientific Area Committees for Forensic Science  
Forensic Science Standards Board Meeting  
April 16, 2025, 12:30 p.m. – 2:30 p.m. ET

12:30 p.m. **CALL MEETING TO ORDER - ROLL CALL**

Jeff Gurvis

12:35 p.m. **Standards and Documents in Process [Action/Vote/Information]**

John Jones

J. Jones

1. SDO Published & OSAC Proposed Standards

a. Registry Passed; Placed on Registry in April

- i. SWGDE 12-F-004-3.2 Best Practices for Vehicle Infotainment & Telematics Systems
- ii. SWGDE 23-F-003-1.0 Best Practices for Internet of Things Seizure and Analysis
- iii. SWGDE 23-F-004-1.1 Best Practices for Digital Evidence Acquisition, Preservation, and Analysis from Cloud Service Providers
- iv. 2025-N-0017 Standard Terminology Relating to Trace Materials Analysis

2023-N-0025 Standard for Required Topics to be Included in Forensic Odontology Education and Training Curriculum  
{Passed; On Hold, waiting for SC to make modifications}

b. Registry Passed; Placed on Registry in May

- i. ASTM E1386 Standard Practice for Separation of Ignitable Liquid Residues from Fire Debris Samples by Solvent Extraction

c. Registry Petition Discussion: **3 - VOTE DUE 4/21/2025 [VOTE]**

- i. 2023-N-0014 Standard Care for the Medical Forensic Examination of Living Persons
  1. J. Williams, E. Conlon
- ii. 2024-S-0016 Standard for Case File Management and Reporting in Forensic Anthropology
- iii. 2025-N-0002 Standard for Qualifications for Forensic Anthropology Practitioners
  1. E. Bartelink, E. Conlon

d. Registry Review: **1 - PETITION DUE 5/7/2025**

- i. 2025-N-0003 Standard Terminology for Shooting Reconstruction {Intro} M. Kessler

e. Registry Management: **2 - PETITIONS DUE 5/7/2025**

- i. ASB 017-25 Standard for Measurement Traceability in Forensic Toxicology {Intro} M. LeBeau
- ii. ASB 056-25 Standard for Evaluation of Measurement Uncertainty in Forensic Toxicology - Replace 2021-S-0004 {Intro} M. LeBeau

f. 5-year Review for Registry: December 31, 2025 [List of Documents]

D. Sirk

g. Standards Library Updated: 'Evaluated, Not Supported' [Attachment]

D. Sirk

1:35 p.m. **Old Business [Action/Information]**

2. Registry Management Revisions [Attachment]

J. Gurvis/J. Jones

a. SDO Withdrawn Standard

b. Fast Pass Request

3. FSSB Task Group Updates

J. Gurvis

a. Interpretation Scales [Attachment]

J. Nye/J. Jones

b. Outreach & Communications

J. Roper Miller/A. Getz

c. RTGs & ASTM Coordination

A. Getz

d. Process Improvement

J. Gurvis

e. Proficiency Testing/Performance Monitoring - Document Revisions

C. Taylor

f. Terminology - "Verification"

D. Sirk

- i. OSAC Preferred Term for Comment



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**2:05 p.m. New Business [Action/Information/Vote]**

- 4. SAC Updates J. Gurvis
  - a. Seized Drugs/Toxicology M. LeBeau/V. Desiderio
    - i. 2022-S-0014, Standard Practice for Building an Analytical Scheme for the Assessment of Tetrahydrocannabinol (THC) in Suspected Marijuana Plant Material Samples
      - 1. Comment Adjudication Review; SAC requests FSSB review and action.
  - b. Digital/Multimedia L. Sims
    - i. Speaker Recognition New Document Request [Vote]
  - c. Research & Development Needs Updates [Guidance] [Attachment] V. Desiderio
  - d. OSAC Mandatory Requirements and Guidance M. LeBeau/L. Garcia/J. Jones
- 5. OPO Updates OPO
  - a. Document Completions; No New Starts
  - b. Membership Actions for 2025
  - c. Virtual In Lieu of In-Person Meetings
  - d. OSAC Awards - Individual, Group D. Sirk

**2:25 p.m. Action Item Recap**

**D. Sirk/OPO**

- 1. Registry Vote: 3 Petitioned Documents Due: 4/21/2025
- 2. Document Vote: DMSAC 1 Concept Request Due: 4/21/2025
- 3. Registry Review: 3 New Documents Due: 5/7/2025
- 4. Action: SDO Published Standards - Evaluated but Not Supported
  - a. Provide feedback with Standards and Evaluation Statements to Donna
- 5. Action: SAC/SC Update R&D Needs Due: 6/13/25
- 6. Action: Award Nominations for OLSS Due: 8/15/25

**2:30 p.m. Adjourn**