HOW TO REPORT SUSPICIOUS EMAIL Introducing the: ortPhist 2 Button Inbox - PhishFinder@ed.gov Ŧ Ы Folder View Help Q Tell me what you want to do 😚 Browse Groups Move Search People Move to: ? 5 A' \rightarrow To Manager ~ Address Book Ģ Rules

Select the suspicious email you want to report.

Categorize

Follow Up ~

Tags

Policy ~

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N OneNote

Move

🗹 Team Email

Quick Steps

Read

Aloud

Speech

Report

😽 Filter Email 🗸

Find

Groups

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Reply

Reply

All

Respond

Click the "Report Phishing" button in your Outlook client.

It's that easy!