

LADDER SAFETY

NIST S 7101.66

Document Approval Date: 11/18/2024

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1. PURPOSE

The purpose of this program is to establish requirements and associated roles and responsibilities to protect NIST employees and covered associates from hazards associated with the use of ladders (see Section 7, **DEFINITIONS**) in the performance of their duties.

2. BACKGROUND

NIST O 7101.00: *Occupational Safety and Health Management System* requires adherence to applicable portions of OSHA (Occupational Safety and Health Administration) 29 Code of Federal Regulations (CFR) Subpart D 1910.23, *Ladders*.

3. APPLICABILITY

- a. The provisions of this suborder apply to all NIST employees and covered associates whose work activities involve the use of ladders and step stools at any NIST workplace.
- b. This suborder applies to the following equipment:
 - (1) Fixed ladders;
 - (2) Portable ladders;
 - (3) Mobile ladder stands;
 - (4) Mobile ladder stand platforms;
 - (5) Step ladders;
 - (6) Combination ladders;

¹ For revision history, see Appendix A.

38 (7) Trestle ladders;

39

40 (8) Step stools;

41

42 (9) Step bolts; and

43

44 (10) Manhole steps.

45

46 c. This suborder does not apply to the following equipment:

47

48 (1) Ladders integrated into equipment for access;

49

50 (2) Ladders related to emergency services equipment;

51

52 (3) Ladders associated with powered platforms covered by 29 CFR 1910.66(j); and

53

54 (4) Ladders associated with aerial lifts covered by 29 CFR 1910.67(c)(2)(v).

55

56 d. This suborder does not apply to personal fall protection and fall arrest systems associated
57 with the use of ladders. This topic is covered in NIST S 7101.67.

58

59

60 4. REFERENCES

61 a. OSHA 29 CFR 1910.21 to 1910.30 Subpart D, [*Walking and Working Surfaces*](#)

62

63 b. OSHA 29 CFR 1910.140 Subpart I, [*Personal Fall Protection Systems*](#)

64

65 c. OSHA 29 CFR Part 1960, [*Basic Program Elements for Federal Employees*](#)

66

67 d. American National Standards Institute (ANSI)/ASC A14.1-2007: *Wood Ladder Safety*
68 *Requirements*

69

70 e. ANSI/ASC A14.2-2007: *Portable Metal Ladder– Safety Requirements*

71

72 f. ANSI/ASC A14.3-2008: *Fixed Ladder Safety Requirements*

73

74 g. ANSI/ASC A14.5-2007: *Portable Reinforced Plastic Ladder Safety Requirements*

75

76 h. ANSI/ASC A14.7-2011: *Mobile Ladder Stands and Mobile Ladder Stand Platforms*

77

78 **5. APPLICABLE NIST OCCUPATIONAL SAFETY AND HEALTH SUBORDERS**

- 79 a. NIST S 7101.20: [Work and Worker Authorization Based on Hazard Reviews](#)
80
81 b. NIST S 7101.23: [Safety Education and Training](#)
82
83 c. NIST S 7101.67: [Fall Protection](#)
84
85 d. NIST S 7101.73: [Out of Service](#)
86
87 e. NIST S 7401.01: [Fire Protection and Life Safety for Design & Construction](#)
88
89 f. NIST PR 7101.00: [Procedure for Requesting Safety-Related Variances and Waivers](#)
90

91
92 **6. REQUIREMENTS**

93 a. Design Requirements

- 94
95 (1) All newly acquired ladders and step stools shall meet the design and construction
96 requirements as established in the appropriate standard for material type and use:
97
98 (a) ANSI-ASC A14.1-2007: *Wood Ladder Safety Requirements*;
99
100 (b) ANSI-ASC A14.2-2007: *Portable Metal Ladder Safety Requirements*, (includes
101 design information on step stools);
102
103 (c) ANSI/ASC A14.3-2008: *Fixed Ladder Safety Requirements*; and
104
105 (d) ANSI-ASC A14.5-2007: *Portable Reinforced Plastic Ladder Safety Requirements*.
106
107 (e) ANSI-ASC A14.7-2011, *Mobile Ladder Stands and Mobile Ladder Stand Platforms*.
108
109 (2) The use of in-house fabricated ladders and step stools is prohibited.
110
111 (a) Any in-house fabricated ladders and step stools is currently in use at NIST shall be:
112
113 i. Taken out of service by the effective date in accordance with the requirements
114 of NIST S 7101.73; or
115
116 ii. Replaced by the effective date.
117

- 118 (3) All ladders and step stools currently in use shall meet the design and construction
119 requirements as per Section 6.a(1) of this suborder.
120
- 121 (a) Ladders and step stools not meeting these requirements shall be taken out of service
122 in accordance with the requirements of NIST S 7101.73.
123
- 124 (4) Permanent Markings on Ladders²:
125
- 126 (a) Portable ladders:
127
- 128 i. The minimum information shall be permanently marked (*e.g.*, manufacturer's
129 label) on portable ladders:
130
- 131 (i) Manufacturers or distributors name (may be logo);
132 (ii) Model number or name;
133 (iii) Maximum rated load;
134 (iv) Ladder size;
135 (v) Type and duty rating;
136 (vi) ANSI compliance;
137 (vii) Maximum working length (if extension ladder); and
138 (viii) Total length of sections (if extension ladder).
139
- 140 ii. When the information is illegible or missing, the portable ladder shall be taken
141 out of service in accordance with the requirements of NIST S 7101.73.
142
- 143 (i) If the information can be obtained from the manufacturer and affixed
144 to the ladder, it may be put back into service.
145 (ii) If the information cannot be obtained, the ladder shall be properly
146 disposed of.
147
- 148 (b) Mobile ladder stands, mobile ladder stand platforms, and step stools (*i.e.*, 32" high or
149 less at top cap/step):
150
- 151 i. The minimum information should be permanently marked (*e.g.*,
152 manufacturer's label) on mobile ladder stands, mobile ladder stand platforms,
153 and step stools:
154
- 155 (i) Manufacturers or distributors name (may be logo); and
156 (ii) Maximum rated load

² Neither OSHA nor ANSI have labeling requirements for fixed ladders, step bolts, or manhole steps.

- 157 ii. When the information is illegible or missing, line management shall use the
158 pre-use checklist (Appendix B) for a minimum evaluation to determine if the
159 mobile ladder stand, mobile ladder stand platform, or step stool should
160 continue to be used or disposed of.
- 161
- 162 (i) If the mobile ladder stand, mobile ladder stand platform, or step stool
163 is deemed appropriate for use by line management, a label indicating
164 such shall be affixed to the unit (please see Appendix C).
- 165
- 166 (6) Step stools, ladder stands, and platforms that have wheels or casters shall be equipped
167 with a system that impedes horizontal movement when a worker is on the unit.
- 168
- 169 (7) Fixed ladders that do not have cages or wells shall have:
- 170
- 171 (a) Clear width of at least 16 inches (40 cm) between the vertical rails of the ladder and
172 the vertical rails shall flare out to between 24 and 30 inches (clear width) and extend
173 at least 42 inches above the elevated surface being accessed;
- 174
- 175 (b) Clear width of at least 15 inches (38 cm) on each side of the ladder centerline to the
176 nearest permanent object; and
- 177
- 178 (c) A minimum perpendicular distance of 30 inches (76 cm) from the centerline of the
179 steps or rungs to the nearest object on the climbing side.
- 180
- 181 i. When obstructions are unavoidable, clearance may be reduced to 24 inches
182 (61 cm) if deflector plates are installed.
- 183
- 184 (8) Step bolts and manhole steps:
- 185
- 186 (a) Installed prior to January 17, 2017, shall support their maximum intended load; and
- 187
- 188 (b) Installed after January 17, 2017, shall comply with OSHA 1910.24, *i.e.*, be capable of
189 supporting at least four times their maximum intended load.
- 190
- 191 (9) Fixed ladders that access elevations 24 feet or more above the work surface below, shall
192 be equipped with a personal fall arrest system or a ladder safety system as per the
193 requirements establish in NIST S 7101.67.
- 194

195 NOTE: Ladder cages can be used to control access or protect users from other
196 hazards, but they are no longer permitted for fall protection and when installed they
197 shall not interfere with the operation of any fall protection systems.

198
199 b. Inspection

200
201 (1) Ladders and step stools shall be inspected prior to each use.

202
203 (a) Where an individual is using the same ladder for multiple tasks in a single shift, the
204 initial inspection shall be sufficient unless there is the need for a reinspection, please
205 see Section 6.b(2).

206
207 (b) Where multiple individuals are using the same ladder during a single shift, the initial
208 inspection shall be sufficient unless there is the need for a reinspection, please see
209 Section 6.b(2).

210
211 (c) Where ladder usage spans multiple shifts, the ladder shall be inspected prior to use of
212 each shift.

213
214 (2) Ladders and step stools shall be inspected after any occurrence that could affect their safe
215 use, such as falling object damage or being struck by equipment.

216
217 (3) An inspection checklist should be used to facilitate inspections; see Appendix B.

218
219 (4) If the inspection shows any condition adversely affecting the safety of the ladder or step
220 stool, it shall be:

221
222 (a) Removed from service in accordance with the requirements of NIST S 7101.73
223 (please see appropriate tag or sign shown in Appendix D): and

224
225 (b) Disposed of.

226
227 NOTE: Staff may request a waiver, in accordance with the requirements of NIST
228 PR 7101.00, if it is believed the ladder or step stool may be sufficiently repaired
229 such that the ladder or step stool can be safely used.

230
231 (5) Personal fall protection, ladders safety systems and fall arrest systems associated with the
232 use of ladders shall be inspected per the requirements of NIST S 7101.67.

233

234 c. Use of Ladders

235

236 (1) Ladders shall be used in accordance with:

237

238 (a) Manufacturer's instructions; and

239

240 (b) The hazard review or job hazard analysis developed for the specific activity.

241

242 (2) Set-up.

243

244 (a) Ladders shall be used on stable and level surfaces unless one of the following is done
245 to prevent displacement of the ladder:

246

247 i. Firmly securing the ladder to a fixed object;

248

249 ii. Stabilizing the ladder against a fixed object; or

250

251 iii. Use ladders with cleats or non-slip safety feet that will prevent the ladder from
252 slipping.

253

254 (b) Ladders used on slippery surfaces shall be secured and stabilized.

255

256 (c) Ladders should not be used within 10 feet of any uninsulated energized electrical
257 equipment.

258

259 (d) Non-self-supporting ladders (*e.g.*, straight or extension ladders) shall:

260

261 i. Use the 4-to-1 rule where the distance base of the ladder to where the ladder
262 touches its support is one quarter of the working length of the ladder (see
263 Figure 1);

264

265 ii. Have both side rails supported unless the ladder is equipped with a single
266 support attachment designed for the ladder; and

267

268 iii. Have the side rails extend at least 3 feet (0.9 m) beyond the upper surface
269 when using the ladder to gain access to an elevated surface (*i.e.*, platform or
270 roof).

271

272

274

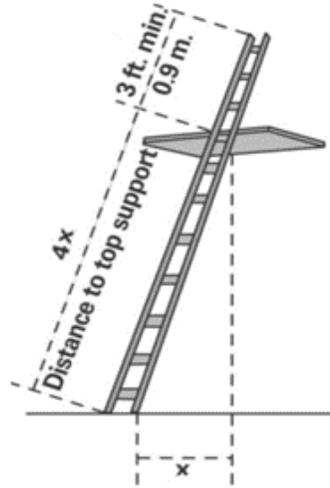


Figure 1: The “4 to 1” rule for portable non-self-supporting ladders.

287

288

289

- (e) Temporary barricade(s) such as cones or caution tape shall be required when placing ladders in passageways, doorways, or driveways.

291

292

- (f) When using a ladder within the swing of a door, the door shall be secured or a coworker shall guard the ladder base.

293

294

295

- (3) Individuals using a ladder shall:

296

297

- (a) Always face the ladder when climbing up or down;

298

299

- (b) Only one person should be on a ladder at a time unless the ladder is specifically designed for more than single person use;

300

301

302

- (c) Maintain their center of mass between the vertical rails of the ladder;

303

304

- (d) Wear appropriate footwear that is kept reasonably clean to reduce slips, *i.e.*, footwear, that fits snugly, provides good support, and has sturdy, non-slip soles;

305

306

307

- (e) Maintain 3-points of contact with the ladder, *i.e.*, always use at least one hand when ascending or descending;

308

309

310

- (f) Follow manufacture’s guidance on markings and labels, including weight limits, appropriate use, and what steps can and cannot be used.

311

312

- 313 (g) Refrain from carrying objects or loads that could cause a loss of balance;
314
315 i. Tools and materials should be brought up:
316
317 (i) Separately by rope and bucket/container;
318
319 (ii) On the person using a utility belt or backpack; or
320
321 (iii) Handed up once personnel are in place;
322
323 (h) Refrain from loading a ladder above its maximum intended load.
324
325 (i) Do not use ladders horizontally, *e.g.*, as walkways or scaffolding, unless they're
326 specifically designed to be used in that manner.
327
328 (j) Maintain a ladder landing area that is free of objects that could pose a hazard to an
329 individual stepping off the ladder.
330
331 (4) Ladders shall not be moved when someone is on the unit.
332
333 (5) Users who tire easily, or who have physical limitations such as fainting, and/or are on
334 medication or prescription drugs that could cause physical impairment shall inform their
335 supervisor and be prohibited from using fixed ladders 24 feet long or greater.
336
337 (6) For outdoor work:
338
339 (a) Ladders should not be ascended or descended during active storms of any kind (*e.g.*,
340 rain, snow, sleet) or high winds (20 miles per hour or more); and
341
342 (b) Ladders shall only be used if they are adequately cleaned of ice/frost, snow, or debris.
343
344 d. Use of Step Stools
345
346 (1) Step stools shall be used in accordance with manufacturer's instructions.
347
348 (2) Set-up.
349
350 (a) Step stools shall be used on stable and level surfaces.
351
352 (b) Step stools used on slippery surfaces shall be secured and stabilized.

- 353 (3) Individuals using a step stool shall:
354
355 (a) Wear appropriate footwear, *i.e.*, fits snugly, provides good support, and has sturdy
356 non-slip soles;
357
358 (b) Refrain from carrying objects or loads that could cause a loss of balance; and
359
360 (c) Refrain from loading the step stool above its maximum intended load.
361
362 (4) Step stools shall not be moved when someone is on the unit.
363
364 e. Care and Maintenance
365
366 (1) All ladders and step stools shall be maintained and stored in accordance with the
367 manufacturer's guidance.
368
369 (2) Structural repairs or modification of ladders and step stools shall be made in compliance
370 with the design requirements identified in Section 6.a.(1) of this suborder.
371
372 (3) All repairs of personal fall protection and fall arrest systems associated with the use of
373 ladders shall be made in accordance with the requirements of NIST S 7101.67.
374
375 f. Training
376
377 (1) Training shall be provided, documented, and recorded in accordance with the
378 requirements of the NIST S 7101.23.
379
380 (2) Employees and covered associates to whom this suborder applies shall receive the
381 following information and training prior to their initial use of a ladder or related piece of
382 equipment:
383
384 (a) General training provided by OSHE on ladder safety; and
385
386 (b) Activity-specific ladder safety training provided by their OUs.
387
388 (3) Employees and covered associates who will use personal fall protection and fall arrest
389 systems associated with the use of ladders shall receive training in accordance with the
390 requirements of NIST S 7101.67.
391
392

393 **7. DEFINITIONS**

394 Definitions common to all NIST OSH suborders can be found in Section 6 of NIST O 7101.00.

395 The definitions specific to this suborder are as follows:

396

397 a. Cage – An enclosure mounted on the side rails of a fixed ladder or fastened to a structure
398 behind the fixed ladder that is designed to surround the climbing space of the ladder. A cage
399 also is called a "cage guard" or "basket guard".

400

401 b. Combination Ladder – A portable ladder that can be used as a stepladder, extension ladder,
402 or trestle ladder. The components of a combination ladder also may be used separately as a
403 single ladder.

404

405 c. Extension Ladder – A non-self-supporting portable ladder that is adjustable in length.

406

407 d. Fall Protection – Any equipment or device, including a personal fall arresting system or a
408 lifeline system, that prevents an individual from falling from an elevation or mitigates the
409 effect of such a fall.

410

411 e. Fixed Ladder – A ladder with rails or individual rungs that is permanently attached to a
412 structure, building, or equipment. Fixed ladders include individual-rung ladders, but not ship
413 stairs, step bolts, or manhole steps.

414

415 f. Ladder – Any one of the following pieces of equipment:

416

417 (1) Fixed ladders;

418

419 (2) Portable ladders;

420

421 (3) Mobile ladder stands;

422

423 (4) Mobile ladder stand platforms;

424

425 (5) Step ladders;

426

427 (6) Combination ladders;

428

429 (7) Trestle ladder;

430

431 (8) Step stools;

432

- 433 (9) Step bolts³; and
434
435 (10) Manhole steps³.
436
437 g. Ladder Safety System – A system designed to eliminate or reduce the possibility of falling
438 from a ladder. A ladder safety system usually consists of a carrier, safety sleeve, lanyard,
439 connectors, and body harness. Cages and wells are not ladder safety systems.
440
441 h. Lower Level – A surface or area to which a worker could fall. Such surfaces or areas include,
442 but are not limited to, ground levels, floors, roofs, ramps, runways, excavations, pits, tanks,
443 stored materials, water, equipment, and similar surfaces and structures, or portions thereof.
444
445 i. Manhole Steps – Steps that are individually attached to, or set into, the wall of a manhole
446 structure.
447
448 j. Mobile Ladder Stand (Ladder Stand) – A mobile, fixed-height, self-supporting ladder that
449 usually consists of wheels or casters on a rigid base and steps leading to a top step. A mobile
450 ladder stand also may have handrails and is designed for use by one worker at a time.
451
452 k. Mobile Ladder Stand Platform – A mobile, fixed-height, self-supporting unit having one or
453 more standing platforms that are providing access to equipment, materials, another platform,
454 or an egress point.
455
456 l. Personal Fall Arrest System – A system that consists of a body harness, anchorage, and
457 connector and is used to protect individuals from falls. The means of connection may include
458 a lanyard, deceleration device, lifeline, or a suitable combination of these.
459
460 m. Personal Fall Protection System – A system (including all components) that provides
461 protection from falling or to safely arrest an individual’s fall if one occurs. Examples of
462 personal fall protection systems include personal fall arrest systems, positioning systems, and
463 travel restraint systems.
464
465 n. Portable Ladder – A ladder that can readily be moved or carried and usually consists of side
466 rails joined at intervals by steps, rungs, or cleats.
467
468 o. Roof – The exterior surface on the top of a building. This does not include floors or
469 formwork which, because a building has not been completed, temporarily become the top
470 surface of a building.

³ Equipment using step bolts and manhole steps are not considered “ladders” per OSHA requirements but are included here for completeness.

- 471 p. Rung, Step, or Cleat – The cross-piece of a ladder that is stepped on to climb up and down.
472
- 473 q. Step Bolt (Pole Step) – A bolt or rung attached at intervals along a structural member used
474 for foot placement and as a handhold when climbing or standing.
475
- 476 r. Stepladder – A self-supporting, portable ladder that has a fixed height, flat steps, and a
477 hinged back.
478
- 479 s. Step Stool – A type of self-supporting, portable ladder that has flat steps, side rails, a fixed
480 height not exceeding 32 inches (81 cm) at the top cap [although side rails or handles may
481 extend above the top cap and serve as a handle] and does not have a pail shelf. A stepstool is
482 designed so an individual can climb and stand on all steps including the top cap.
483
- 484 t. Trestle Ladder – A self-supporting portable ladder that is adjustable in length, consisting of a
485 Trestle Ladder base and a vertically adjustable Extension section with a means for locking
486 the ladders together.
487
- 488 u. Well – A permanent, complete enclosure around a fixed ladder.
489
- 490 v. Work Area – A subpart of a NIST workplace.
491

493 8. ACRONYMS

494 Acronyms common to all NIST OSH suborders can be found in Section 7 of NIST O 7101.00.
495 The acronyms specific to this suborder are as follows:

- 496
- 497 a. ANSI – American National Standards Institute
498
- 499 b. CFR – Code of Federal Regulations
500
- 501 c. NFPA – National Fire Protection Association
502
- 503 d. NIST – National Institute of Standards and Technology
504
- 505 e. OSHA – Occupational Safety and Health Administration
506
- 507 f. OSHE – Office of Safety, Health, and Environment
508
- 509 g. OU – Organizational Unit
510

511 **9. RESPONSIBILITIES**

512 Roles and responsibilities common to all NIST OSH suborders can be found in Section 8 of NIST
513 O 7101.00. The roles and responsibilities specific to this suborder are as follows:

514

515 a. OU Directors are responsible for:

516

517 (1) Establishing policies and procedures, as needed, for the requirements of this program to
518 be met as it applies to their employees and covered associates to mitigate hazards
519 associated with ladders and step stools in their OU-assigned space and ensuring that those
520 policies and procedures are implemented; and

521

522 (2) Ensuring subordinate managers have the authority, resources, and training needed to
523 implement OU-established policies and procedures.

524

525 b. NIST Acquisitions Management Division is responsible for:

526

527 (1) Including applicable OSHA, ANSI, and NFPA design requirements for ladders in all
528 applicable purchases and contracting requests for quotes (RFQs).

529

530 c. OSHE Program Manager for this Program is responsible for:

531

532 (1) Providing safety consultation and guidance pertaining to the use of ladders and step
533 stools in accordance with regulations, consensus standards, and industry best practices;

534

535 (2) Upon request, providing activity-specific ladder safety training;

536

537 (3) Reviewing this suborder at least annually and updating it when necessary to ensure its
538 effectiveness in protecting employees and covered associates from the hazards of ladder
539 and step stool use at NIST workplaces; and,

540

541 (4) Making this suborder available to employees and covered associates, and upon request.

542

543

544 **10. AUTHORITIES**

545 There are no authorities specific to this suborder alone. For authorities applicable to all NIST
546 OSH suborders, see section 9 of NIST O 7101.00.

547

548

549 **11. DIRECTIVE OWNER**

550 Chief Safety Officer

551 **12. APPENDICIES**

552 A. Revision History

553

554 B. Optional Pre-Use Checklist for Fixed, Portable, Extension, and Mobile Ladder Inspection

555

556 C. Label for mobile ladder stands, mobile ladder stand platforms, and step stools related to
557 Section 6.a(4)(b)i.

558

559 D. Sample Sign: Out of Service/Danger -Do Not Use

560
561

Appendix A. Revision History

Version	Approval Date	Effective Date	Brief Description of Change; Rationale
1	09/05/2023	04/01/2024	<ul style="list-style-type: none"> None – Initial document
2	05/21/2024	05/21/2024	<ul style="list-style-type: none"> Section 5 – added NIST PR 7101.00. Section 6.a(4) – reworded for clarity. Section 6.b(2) – added examples of incidents that could affect the safe use of a ladder. Section 6.b(4) – modified language for clarity and removed statement that OSHE will create generic JHA for use of a ladder. Section 6.c(2) – added (a)iii, (c), and (f). Section 6.c(3) – added (c) and (i) Appendix B updated
3	11/18/2024	11/18/2024	<ul style="list-style-type: none"> Section 6.a(4) – modified language related to labeling requirements for mobile ladder stands, mobile ladder stand platforms, and step stools. New Appendix C

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563

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565

Appendix B. Optional⁴ Pre-Use Checklist for Fixed, Portable, Extension, and Mobile Ladder Inspection

Optional Pre-Use Checklist for Fixed, Portable, Extension, and Mobile Ladder Inspection					
User/Inspector:	Step Stool	Combination	Date: <input style="width: 100%;" type="text"/>		
Ladder ID:	Step Ladder	Extension	Mobile	Fixed	
MFR, Serial #:	Wood	Metal	Fiberglass	Other	
All units shall be visually inspected before first use of the day & every shift thereafter if use continues.					
#	Item	Yes	No	NA	
1. General: Applies to ALL Ladders and Step Stools					
a.	Steps, <u>cleats</u> or rungs are ridged, not loose (can be moved by hand).				
b.	No nails, screws, bolts, or other loose materials are present.				
c.	No cracked, split, or broken uprights; braces, steps, or rungs are present.				
d.	Rungs, cleats, and steps are uniformly spaced.				
e.	Rungs/steps on metal ladders corrugated or knurled to prevent slipping.				
f.	Contact areas are free of grease, oil, or slippery materials (clean if needed).				
g.	Wooden components do not have opaque coatings.				
h.	Wooden components are free from decay.				
i.	All movable parts operate freely.				
j.	Feet or non-slip material on vertical supports/ends are not damaged or excessively worn.				
k.	Feet/legs with locking mechanisms operate as designed.				
l.	Unit is stable, not wobbly when set up or ready to use.				
m.	Labeled with manufacture name and model and weight limit (excluding fixed ladders).				
2. Step, Articulating and Combination Ladders					
a.	Overall height is less than 24 feet.				
b.	Hinge spreaders are intact, not loose, broken or bent.				
c.	All stops/locks on hinge spreaders are functional.				
d.	Edges on spreaders/hinges are smooth not sharp.				
3. Extension Ladders					
a.	All extension locks are present, none are loose or broken.				
b.	All locks seat properly when ladder is extended.				
c.	Rope(s) are not frayed or worn.				
d.	Single ladder is 30' or less, Two-section ladder is 48'(metal) or 60' (wood) or less				
4. Mobile Ladders and Step Stools					
a.	Locking mechanism is engaged or engages when stepping on the unit.				
b.	Locking mechanism prevents unit from moving/sliding when engaged.				
c.	All handrails & guardrails are intact with smooth surfaces (when present).				
5. Fixed Ladders (24 feet or Greater)					
a.	Ladder well or cage is fully intact ¹ .				
b.	Adequate Clearance around ladder and inside the well or cage is obstruction free.				
c.	Ladder Safety System (LSS)/Fall Protection Systems (FPS) functions properly (if present).				
¹ All fixed ladders that extend more than 24 feet above a lower level are to be equipped with a personal fall arrest system or ladder safety system by November 2036.					

⁴ Required to be used when Section 6.b(4)(b)iii applies.

567 **Appendix C. Label for mobile ladder stands, mobile ladder stand platforms, and step stools**
568 **related to Section 6.a(4)(b)i.**

569

570

571

NOTICE	
This unit has been approved for use by OU line management in accordance with the requirements of NIST S 7101.66: <i>Ladder Safety</i>	
<i>Applies only to Mobile Ladder Stands, Ladder Platforms, and Stepstools</i>	
_____ Approving Line Manager / Division	_____ Date

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573
574
575
576

Appendix D: Sample Sign: Out of Service/Danger -Do Not Use

Based on NIST S 7101.73: Out of Service



577
578
579



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