

1		WALKING AND WORKING SURFACES
2		
3		NIST S 7101.63
4		Approval Date: 02/05/2024
5		Effective Date: 04/01/2024 ¹
6		
7		
8	1.	PURPOSE
9		The purpose of this suborder is to establish requirements and associated roles and
10		responsibilities to eliminate or reduce to the greatest extent possible hazards associated with
11		surfaces that employees walk on or do work from on NIST sites.
12		
13 14	r	BACKGROUND
14	2. a.	The content of this suborder was derived primarily from OSHA 29 CFR Subpart D 1910.21-
16	а.	30, <i>Walking-Working Surfaces</i> , along with relevant portions of ANSI, ASTM and ABA-
17		UFAS standards.
18		
19	b.	Exposure to falls between different walking or working elevations which requires the use of
20		passive and/or active fall protection methods (e.g., guardrails, fall restraint systems, fall
21		arresting systems, etc.) is addressed in NIST S 7101.67: Fall Protection.
22		
23		
24	3.	
25	a.	The provisions of this suborder apply to all sites for which NIST has jurisdiction, custody,
26		and control.
27	1.	The annuicions of this sub-sub-sub-sub-sub-to surfaces constructed as well-wave for a destrict use
28 29	b.	The provisions of this suborder apply to surfaces constructed as walkways for pedestrian use and areas where personnel must stand to perform work including, but not limited to:
29 30		and areas where personner must stand to perform work meruding, but not minited to.
31		(1) Floors (including platforms, mezzanines, catwalks);
32		(1) Troors (moraaming practorinis, mozzaminos, outwarks),
33		(2) Ramps
34		
35		(3) Dockboards;
36		
37		(4) Stairs;

¹ For revision history, see Appendix A.



38 39		(5) Sidewalks, crosswalks, or other finished walks (<i>e.g.</i> , concrete, tile, stone, or brick);
40 41		(6) Parking lots; and
42 43 44		(7) Other paved areas which are designed for or may be reasonably foreseeable as pedestrian paths.
45 46	c.	The provisions of this suborder do not apply to:
47 48		(1) Natural surfaces, including but not limited to:
49 50		(a) Grassy fields;
51 52		(b) Playing fields; and
53 54		(c) Footpaths;
55 56		(2) Portable, mobile, or extension ladders (addressed in NIST S 7101.66: Ladder Safety);
57 58		(3) Powered platforms (covered by 29 CFR 1910.66(j));
59 60		(4) Aerial lifts (covered by 29 CFR 1910.67(c)(2)(v));
61 62		(5) Scaffolding (covered by 29 CFR 1910.27(a));
63 64 65 66		(6) Construction and maintenance activities when employees are inspecting, investigating, assessing, or performing work in areas that are normally not accessible/used by personnel or accessible to foot traffic; and
67 68 69		(7) Entertainment stage and loading dock edges (addressed in NIST S 7101.67).
70	4.	REFERENCES
71 72	a.	OSHA 29 CFR 1910.21 to 1910.30 Subpart D, Walking and Working Surfaces
73 74	b.	OSHA 29 CFR 1960, <i>Basic Program Elements for Federal Employees</i>
75 76 77	c.	ANSI/ASSE A10.18-2007, American National Standard for Safety Requirements for Temporary Roof and Floor Holes, Wall Openings, Stairways and Other Unprotected Edges in Construction and Demolition Operations



78	d.	ANSI/ASSE A1264.1-2007, American National Standard for Safety Requirements for
79		Workplace Walking/Working Surfaces and Their Access; Workplace, Floor, Wall and Roof
80		Openings, Stairs, and Guardrails Systems
81		
82	e.	ASTM F1637-10, American National Standard, <i>Standard Practice for Safe Walking Surfaces</i>
83		
84	f.	International Building Code (IBC), current edition (per NIST O 7401.00).
85		
86	g.	Architectural Barriers Act (ABA) and Uniform Accessibility Standards Facility Access
87		Standards (UFAS)
88		
89		
90	5.	APPLICABLE NIST DIRECTIVES
91	a.	NIST O 7101.00: Occupational Safety and Health Management System (INET)
92		
93	b.	NIST S 7101.20: Work and Worker Authorization Based on Hazard Reviews
94		
95	c.	NIST S 7101.22: <u>Hazard Signage</u>
96		
97	d.	NIST S 7101.23: Safety Education and Training
98		
99	e.	NIST S 7101.24: Incident Reporting and Investigation
100		
101	f.	NIST S 7101.26: <i>Workplace Inspection Program</i>
102		
103	g.	NIST S 7101.62: <u>Office Safety</u>
104		
105	h.	NIST S 7101.66: <u>Ladder Safety</u>
106		
107	i.	NIST S 7101.67: <i>Fall Protection</i>
108		
109	j.	NIST O 7401.00: Fire and Life Safety (INET)
110		
111	k.	NIST S 7401.01: <i>Fire Protection and Life Safety for Design & Construction</i>
112		
113	1.	NIST S 7401.02: Inspection, Testing, and Maintenance of Fire Protection and Life Safety
114		<u>Systems</u>
115		
116		



117 **6. REQUIREMENTS**

118 119	a.	General requ	irements for all walking surfaces
120		(1) Housekee	eping – walking surfaces shall be:
120		(1) Housekee	phig working surfaces shan be.
122		(a) Clean	, <i>i.e.</i> , free from excess debris or material that could result in a slipping or
123			ng hazard;
124			
125		(b) Unclu	ttered (please see Section 6.b(8) of NIST S 7401.02); and
126			
127		(c) Free o	of sharp objects or items that extend/protrude into the walking area.
128			
129		(2) Changes	in level
130			
131		(a) Trans	itions in level equal to or greater than 0.25 inches in height shall be beveled:
132			
133		i.	To a slope of at least 1:2 (rise: run); or
134		ii.	To a slope of at least 1:8 (rise: run) when the change in elevation is greater
135			than 0.5 inches, in accordance with the applicable sections of the ABA and/or
136			2015 International Building Code (IBC).
137			
138		(b) The fe	ollowing are exempt from the requirements of Section 6.a(2)(a):
139			
140		i.	Elevator pits;
141		ii.	Elevator penthouses;
142		iii.	Mechanical rooms;
143		iv.	Piping or equipment catwalks;
144		v.	Electrical and telephone closets;
145		vi.	General utility rooms;
146		vii.	Water treatment or sewage pump rooms;
147		viii.	Electric substations;
148		ix.	High voltage or Transformer vaults; and
149		х.	Construction areas.
150			
151		. ,	cluding significant imperfections and large cracks (surface openings), greater
152			qual to 0.5 inches in width in common spaces or greater than or equal to 2 inches
153		in the exe	empted locations listed in Section 6.a(2)(b) above, shall be:
154			
155		(a) Appro	opriately repaired;
156			



157	(b) Covered – all covers used to cover holes in floors shall be:
158	
159	i. Able to support at least twice the maximum intended load;
160	ii. Secured to prevent accidental displacement;
161	iii. Labeled with the word "Caution - Hole"; and
162	iv. When used as a walking surface, beveled so that they are considered
163	"even/flush" in accordance with Section 6.a(2); or
164	
165	(c) Barricaded (e.g., cones, guardrails, caution tape or other objects).
166	
167	(4) Openings, in vertical wall or guardrail system or other vertical surfaces that are at least 30
168	inches (76 cm) high and at least 18 inches (46 cm) wide; and with the inside bottom edge
169	of the opening is less than 39 inches (99 cm) above that walking-working surface and the
170	outside bottom edge of the opening is 4 feet (1.2 m) or more above a lower level, shall
171	be:
172	
173	(a) Appropriately repaired;
174	
175	(b) Protected from falling by the use of:
176	
177	i. Guardrail systems;
178	ii. Safety net systems;
179	iii. Travel restraint systems; or,
180	iv. Personal fall arrest systems.
181	
182	b. Specific requirements for all indoor walking surfaces
183	
184	(1) Floor coverings (e.g., movable rugs, mats, runners) shall be:
185	
186	(a) Fixed in place or provided with slip resistant backing;
187	
188	(b) Have beveled edges (with maximum slope of 1:2 (rise: run) on all sides where
189	personnel may walk;
190	
191	(c) Have a pile that is 0.5 inches or less;
192	
193	(d) Free of defects including, but not limited to:
194	
195	i. Loose or frayed edges;
196	ii. Unsecured seams;



197	iii. Excessive wear; and
198	iv. Wrinkles.
199	
200	(2) Carpeted areas shall be free from:
201	
202	(a) Loose or frayed sections;
203	
204	(b) Unsecured seams and transition points with other flooring materials (e.g., tile or
205	thresholds);
206	
207	(c) Excessive wear; and
208	
209	(d) Wrinkles.
210	
211	(3) Tiled surfaces shall be maintained in good shape, with intact tiles.
212	
213	(a) Loose, missing, or damaged tiles shall be reported to the OFPM service desk and
214	repaired as soon as feasible.
215	
216	(4) Uncarpeted areas shall be dry under normal conditions.
217	
218	(a) Building entrances – During inclement weather, carpets, runners, or mats shall be
219	placed at building entrances where the entrance is uncarpeted.
220	
221	(b) Janitorial operations that can create slippery conditions, including mopping or waxing
222	 Warning signs shall be posted to alert staff.
223	
224	(c) When floors are wet due to non-hazardous spills, leaks, or other sources:
225	
226	i. Absorbent pads or paper towels should be used when available;
227	ii. Temporary barricades or objects should be placed in the area to prevent
228	employees from walking on wet/slippery surfaces; and
229	iii. Janitorial services shall be notified for clean-up.
230	
231	(d) Wet processes [not including common janitorial services specified above in Section
232	6.b.(4)(b)] – When wet processes are being used or present:
233	
234	i. Floor drainage is required; and
235	ii. The following should be considered to improve traction:
236	



237		(i) Appropriate footwear requirement;
238		(ii) Raised platforms;
239		(iii) Floor mats;
240		(iv) Surface texturing; or
241		(v) Cross cut grooving.
242		
243	c.	Stairs
244		
245		(1) Stairs shall be provided for access from one elevation to another when the change in
246		elevation is 7 inches or greater and it is necessary for routine travel between levels.
247		
248		<u>NOTE</u> : Ramps compliant with NIST S 7401.01 may be used in place of stairs.
249		
250		(2) Stairs shall meet the design requirements per NIST S 7401.01.
251		
252		(3) For flights of stairs with 2 steps or less, visual cues, including but not limited to
253		highlighted tread noses and warning signs, shall be used to alert individuals.
254		
255		(4) Stair treads shall have the following requirements:
256		
257		(a) Be slip resistant or have nonskid materials applied, if necessary, to improve traction;
258		
259		(b) Have intact nose or front edges that are flush; and
260		
261		(c) When supplemental metal or plastic edge/nose materials are used, these shall be flush
262		on the horizontal surface and rounded on the vertical surface to prevent tripping, in
263		accordance with applicable IBC and ABA-UFAS guidance.
264		
265	d.	Elevated Work Surfaces
266		
267		(1) The following shall be protected from falling objects when work is performed on an
268		elevated work surface:
269		
270		(a) Individuals that may walk or work beneath the elevated work area; and
271		
272		(b) Property located below the elevated work area.
273		
274		(2) The following control measures shall be utilized to protect individuals from injury due to
275		falling objects from elevated work areas:
276		



277	(a) Physical barricades;
278	
279	(b) Canopies;
280	
281	(c) Hard hats;
282	
283	(d) Toe boards/screens; and
284	
285	(e) Setbacks established for tools or materials from access opening (e.g., stairs or ladder).
286	
287	(3) The following control measures shall be utilized to prevent property damage due to
288	falling objects from elevated work areas:
289	
290	(a) Canopies;
291	
292	(b) Toe boards/screens; and
293	
294	(c) Setbacks established for tools or materials from an access opening (e.g., stairs or
295	ladder).
296	
297	(4) Control measures utilized to prevent injury and property damage due to falling objects
298	from elevated work areas shall meet the following requirements.
299	
300	(a) Barricades shall be such that individuals are prevented from entering a space beneath
301	an elevated work surface.
302	
303	(b) Canopies used for falling object protection shall be:
304	
305	i. Designed to prevent collapse and penetration by falling objects; and
306	ii. When installed outdoors, designed to withstand applicable weather conditions.
307	
308	(c) Toe boards shall be:
309	
310	i. Solid material or materials with openings that are less than 1 inch at their
311	greatest dimension;
312	ii. Installed for a length that is sufficient to protect personnel below;
313	iii. Placed tight to the floor or no more than 0.25 inches off the floor.
314	iv. At least 3.5 inches high; except
315	(i) When used around repair, service, or assembly pits, they shall be at
316	least 2.5 inches high;



317		(ii) When items are stacked higher than the toe board, then toe boards
318		should be extended to the midrail or top rail; and
319		v. Able to withstand, 50 pounds of force applied downward or outward.
320		vi. Firmly attached to associated guardrails that are complaint with the
321		requirements of NIST S 7101.67, as applicable.
322		
323	e.	Dockboards
324		
325		(1) Dockboards shall be designed, constructed, and maintained to:
326		
327		(a) Support the maximum intended load; and
328		
329		(b) Where necessary, prevent transfer vehicles (e.g., forklifts, hand trucks, carts) from
330		running off the edge.
331		
332		(2) Portable dockboards shall be equipped with handholds or other means to permit safe
333		handling.
334		
335		(3) Installation and use of dockboards shall only be performed by individuals who have
336		received appropriate training in accordance with the manufacture's guidance.
337		
338		(a) Portable dockboards shall be secured in such a manner as to prevent their movement.
339		
340		i. If securing is not feasible, sufficient contact between the dockboard and the
341		surface shall be afforded to prevent movement.
342		
343		(4) Employees on a dockboard shall be protected from falling 4 feet (1.2 m) by a guardrail or
344		handrails, with the exceptions listed below.
345		
346		(a) Guardrails are not required when dockboards are being used solely for materials-
347		handling operations using motorized equipment (e.g., forklifts).
348		
349		(b) Employees using dockboards without guardrails that are exposed to falls between 4
350		feet (1.2 m) and 10 feet (3.05 m) are required to receive training as per NIST S
351		7106.67.
352		
353		(5) Wheel chocks or sand shoes shall be used to prevent transport vehicles (e.g., trucks, semi-
354		trailers, trailers) from moving while dockboards are in use.
355		



356	f.	Inspection and Hazard Abatement Response
357		
358		(1) Walking and working surfaces shall be inspected at least annually.
359		
360		(2) Identified deficiencies shall be reported to:
361		
362		(a) OFPM, where appropriate, or
363		
364		(b) Line management of the OU assigned to that space.
365		
366		(3) Measures shall be taken to abate the deficiency:
367		
368		(a) Immediately and completely; or
369		
370		(b) In such a way as to prevent injury to an individual until the deficiency can be fully
371		abated. If the correction or repair cannot be made immediately, the hazard must be
372		guarded to prevent employees from using the walking-working surface until the
373		hazard is corrected or repaired.
374		
375	g.	Information and Training
376		
377		(1) Training shall be provided, documented, and recorded in accordance with the
378		requirements of the NIST S 7101.23.
379		
380		(2) Employees and covered associates to whom this suborder applies, shall receive the
381		following information and training at the time of their initial assignment to a NIST work
382		area:
383		
384		(a) Information and training provided by OSHE covering the following topics:
385		
386		i. The requirements of this suborder;
387		ii. The applicable contents and availability of 29 CFR 1910 subpart D, <i>Walking</i>
388		and Working Surfaces; and
389		iii. The location and availability of known evaluation tools and references for fall
390		hazard recognition, evaluation and fall prevention.
391		
392		(b) Information provided by the OU/division covering the following topics, as applicable:
393		
394 205		i. Work area-specific procedures for fall prevention and workplace inspections;
395		



396		ii. Workplace-specific procedures for the purchase and use of compliant
397		equipment and materials relevant to this Suborder; and
398		iii. Workplace specific procedures for dockboard use and inspection.
399		
400		
401	7.	DEFINITIONS
402		finitions common to all NIST OSH Suborders can be found in Section 6 of NIST O 7101.00.
403	Th	e definitions specific to this Suborder are as follows:
404		
405	a.	<u>Dockboards</u> – A portable or fixed device that spans a gap or compensates for a difference in
406		elevation between a loading platform and a transport vehicle. Dockboards include, but are
407		not limited to, bridge plates, dock plates, and dock levelers.
408		
409	b.	Fall Hazard – Any condition on a walking (floor or stair) surface that creates or increases the
410		risk of employee falls on the same level or to a lower level.
411		
412	c.	<u>Fall Protection</u> – Any equipment, device, or system that prevents an employee from falling
413		from one elevation to another or that mitigates the effect of a fall.
414		
415		• Passive fall protection systems include architectural features or installations such as
416		guardrails, star rails, barricades or covers that prevent personnel from falling between
417		elevations.
418		
419		• Active fall protection systems are dynamic and require the use of special equipment as
420		well as worker participation and include the use of body harness, lanyard, an anchor,
421		lifeline, and connectors such as snap hooks.
422		
423	d.	Floor Coverings – Materials (e.g., mats, area rugs, runners) made from textiles, felts, resins,
424		rubber, or other natural or man-made substances fastened to, or laid upon, the floor to
425		provide comfort, durability, safety, and/or decoration.
426		
427	e.	Guardrail System - A barrier erected along an unprotected or exposed side, edge, or other
428		area of a walking-working surface to prevent employees from falling to a lower level.
429		
430	f.	Handrail – A rail used to provide employees with a handhold for support.
431		
432	g.	Hole – A gap or opening in common walking surface/area (hallway, office stairwell) greater
433	-	than or equal to 0.5 inches in width except those locations exempted in Section 6.a(2)(b).
434		For excepted locations, e.g., mechanical spaces, roofs, horizontal walking surface, or similar



435 436 437		surfaces that has a gap or opening of at least 2 inches in its least dimension. Holes typically go through one floor surface and allow objects or personnel to pass to the next lower level.
438 439 440 441	h.	<u>Lower Level</u> – A surface or area below another work area. These surfaces or areas include, but are not limited to, ground levels, floors, roofs, ramps, runways, vaults, pits, tanks, equipment, and similar surfaces and structures, or portions thereof.
442 443 444 445 446 447	i.	<u>Opening</u> – A gap or open space in a wall, partition, vertical walking-working surface, or similar surface that is at least 30 inches (76 cm) high and at least 18 inches (46 cm) wide, through which an employee can fall to a lower level; and where the inside bottom edge of the opening, is also less than 39 inches (99 cm) above that walking-working surface and the outside bottom edge of the opening is 4 feet (1.2 m) or more above a lower level.
448 449 450	j.	<u>Platform</u> – A walking or working surface (floor or mezzanine) that is elevated above the surrounding area.
451 452	k.	<u>Ramp</u> – An inclined walking-working surface used to access another level.
453 454 455 456	1.	<u>Stairway (Stairs)</u> – Risers and treads that connect one level with another, including landings and platforms in between levels. Stairways include standard, spiral, alternating tread-type, and ship stairs.
457 458 459	m.	<u>Toeboard</u> – A low protective barrier that is designed to prevent materials, tools, and equipment from falling to a lower level, and protect employees from falling.
460 461	n.	<u>Tread</u> – A horizontal portion of a stair or stairway, not including landings or platforms.
462 463 464 465	0.	<u>Walking or Working Surface</u> – Any horizontal or vertical surface on or through which an employee walks, works, or gains access to a work area or workplace location; typically, a floor surface.
466 467 468	p.	<u>Work Area</u> – A defined space in a workplace.
469	8.	ACRONYMS
470 471 472		ronyms common to all NIST OSH Suborders can be found in Section 7 of NIST O 7101.00. e acronyms specific to this Suborder are as follows:
473 474	a.	<u>ABA</u> – Architectural Barriers Act



475 476	b.	<u>ANSI</u> – American National Standards Institute
477	c.	CFR – Code of Federal Regulations
478		
479	d.	IBC – International Building Code
480		
481	e.	<u>NIST</u> – National Institute of Standards and Technology
482		
483	f.	OSHA – Occupational Safety and Health Administration
484		
485	g.	OSHE – Office of Safety, Health, and Environment
486	1.	
487 488	h.	<u>OU</u> – Organizational Unit
489	i.	<u>UFAS</u> – Unified Federal Access Standards
490		
491		
492	9.	RESPONSIBILITIES
493	Ro	les and responsibilities common to all NIST OSH Suborders can be found in Section 8 of NIST
494	0	7101.00. The roles and responsibilities specific to this Suborder are as follows:
495		
496	a.	OU Directors are responsible for:
497		
498		(1) Establishing policies and procedures, as needed, for the requirements of this program to
499 500		be met as it applies to their employees and covered associates to mitigate slip trip and fall
500 501		hazards in their OU-assigned space and ensure that those policies and procedures are implemented; and,
502		implemented, and,
502		(2) Ensuring subordinate managers have the authority, resources, and training needed to
504		implement OU-established policies and procedures.
505		
506	b.	<u>OFPM</u> is responsible for: ²
507		
508		(1) Inspecting outdoor walking and working surfaces, which are designed for or may be
509		reasonably foreseeable as pedestrian paths, at least annually, and documenting
510		inspections in accordance with NIST S 7101.26.

 $^{^{2}}$ It is understood that OFPM contractors may perform some of these items. When that is the case, OFPM is responsible for ensuring that all applicable requirements are met.



511 512 513	(2)	Coordinating with work area occupants prior to performing any work (<i>e.g.</i> , demolition, renovation) to ensure that slip trip and fall hazards are mitigated and falling object protection is provided when applicable;
514	(2)	
515	(3)) Ensuring janitorial staff post warning signs while performing operations that could create
516 517		slippery conditions; and
518	(4)	Ensuring that the installation, repair or replacement of walking surfaces, stairs, guardrail,
519		and handrail systems is performed or supervised by a competent person and that the final
520		product conforms to the requirements of this Suborder and applicable references.
521		
522	c. <u>OS</u>	SHE is responsible for:
523		
524	(1)	Advising OFPM as necessary on modification, updates, and repairs needed on walking
525		and working surfaces including applicable passive fall protection at NIST locations;
526		
527	(2)	Inspecting indoor walking and working surfaces at least annually, as part of routine
528		workplace inspections in collaboration with space owners or as part of inspections of
529		common areas conducted to fulfill requirements of NIST S 7401.02 and documenting
530		inspections in accordance with NIST S 7101. 26; and
531		
532	(3)	At sites not owned and operated by NIST, coordinating with the responsible site owner or
533		occupational safety and health organization to address NIST's requirements.
534		
535		
536	10. AU	UTHORITIES
537	There	are no authorities specific to this Suborder alone. For authorities applicable to all NIST
538	OSH S	Suborders, see section 9 of NIST O 7101.00.
539		
540		
541	11. DI	RECTIVE OWNER
542	a. Ch	nief Safety Officer
543		
544		
545	12. AI	PPENDICIES
546	APPE	NDIX A. Revision History
547	APPE	NDIX B. Walkway and Work Surface Evaluation Guidance



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Appendix A. Revision History

Version No.	Approval Date	Effective Date	Brief Description of Change; Rationale
1	09/05/2023	04/01/2024	• None – Initial document
2	02/05/2024	04/01/2024	 Section 6.a(3) – Wording modified for "holes" to be consistent with OSHA regulation. Section 6.a(4) – Requirement added for "openings" to be consistent with OSHA regulation. Section 7.i – Definition for "opening" was added. Updated page numbering format

549



	Appendix B. Walkway and Work Surface Evaluation Guidance								
#	General, Walking and Working Surfaces Requirements	Yes	No	NA					
А	All passageways, workrooms, storerooms, service rooms, and walking surfaces are kept in a clean, orderly, and sanitary condition.								
В	During housekeeping operations that can create slippery floors, including mopping or waxing, warning signs shall be posted								
С	Workroom floors, including lab, industrial and office spaces, are maintained in a clean and, to the extent feasible, in a dry condition.								
D	Floors and other walking surfaces are kept dry under normal conditions.								
Е	Walkway surfaces are slip resistant under expected conditions and use. [If painted, paint contains an abrasive or texturing to provide slip resistance where wet conditions are likely]								
F	Walking surfaces including stairs are free of hazards such as sharp or protruding objects, loose boards or materials, corrosion, leaks, spills, snow, and ice.								
G	Tiled and concrete surfaces are in good condition, with intact tiles/slabs.								
Н	When wet processes are used, drainage is present to the extent feasible, or false floors, platforms, or mats are used.								
Ι	Movable carpets are fixed in place or provided with slip resistant backing; [carpets do not have lose or frayed edges, unsecured seams, worn areas, holes, wrinkles or other hazards that may cause tripping.								
J	Mats or runners are fixed in place or provided with slip resistant backings [Should be provided at wet/slippery locations, particularly at known transitions from wet locations and building entrances.]								
K	Mats, runners, or other floor covering are placed at building entrances and interior walkways immediately inside are kept dry as needed, during inclement weather.								
L	Walking areas above dangerous equipment or processes are protected by a guardrail system unless the equipment is covered or guarded to eliminate the hazard.								
М	Walkway surfaces are flush. No changes in level of more than 1/4 in. vertically are found. [Note: If change in elevation is between 1/4 and 1/2 in. edge shall be beveled; changes greater than 1/2" must be sloped per IBC guidance.]								
N	No holes greater and 2" or more are present. [If present, holes in floors, greater than 2" are covered or guarded to prevent tripping on, or stepping into]								
0	No joints or cracks greater than or equal to ¹ / ₂ " are present [If present, large joints or cracks are covered or guarded to prevent tripping on, or stepping into]								
Р	Stairs have uniform riser heights and tread depths between landings.								
Q	Stair landings and platforms are at least the width of the stair and at least 30 inches in depth, as measured in the direction of travel;								
R	For short stair flights (2 steps or less) additional visual cues including highlighted tread noses and warning signs are present.								
S	Personnel on lower levels are protected from falling object hazards when work is performed overhead.								
Т	Other issues noted? Comment								

Appendix B. Walkway and Work Surface Evaluation Guidance

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