
2022 Baldrige Process - Wave 1
Key Dates and Activities

July
3-9 ASQ notifies Examiners on 7/5 by email; 7/6 Examiners begin Step 1: Complete Independent Analysis
10-16 All Wave 1 teams hold 1st planning call by 7/12
17-23 By 7/19, Business Model calls with applicants complete
24-30 By 7/27, Independent Analysis complete and Team Leader completes consolidated Key Factors   Worksheet. By 7/28,  2nd planning call takes place; Item Leads begin Step 2: Consolidate Items 

August 
1-6 By 8/4, Item Leads complete Item Consolidation (IC) Worksheets; open for R-1 (whole team)
7-13 By 8/7, all team members complete R-1 review and provide feedback; by 8/9, Item Leads complete  revision of IC Worksheets and open for R-2. By 8/11 all team members complete R-2 and provide   feedback. By 8/13, 3rd planning call and item consolidation complete by item leads (R-2  closes)
14-20 Begin Step 3: Prepare for Virtual Interviews by 8/19
21-27 By 8/22, 4th planning call (which includes R-3) held; by 8/26, finalize applicant interview  worksheets in preparation for interviews 
28-31 8/29-30, complete Step 4: Conduct Virtual Interviews; 8/31, begin Step 5: Draft VE Item   Worksheets



September
4-10 By 9/4, complete IW drafts (continuing Step 5) and open for R-1. By 9/6, all team members   review and provide feedback. By 9/7, R-1 closes and Item Leads begin incorporating feedback.  By 9/10, Item Leads complete R-1 revisions and open for R-2 (consensus call)

11-17 All team members review and provide feedback by 9/12. Item Leads incorporate feedback by 9/14   Conduct consensus call by 9/15. Finalize VE Item Worksheets (Step 6) and open for R-3 feedback  by 9/17. 
18-23 Incorporate R-3 feedback and mark items complete by 9/19. Complete Step 7: Finalize Key Themes  by 9/21. Scorebook editor and TL review and mark items final and by 9/23, complete Step 8:  Finalize the Scorebook.