**Biography Form**

To: **Team Leader**

From: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Subject: Baldrige Biography

Current Employer (short description of current job and responsibilities):

Baldrige Award Process Experience (local/state and/or national level):

Work Experience Related to the Baldrige Categories:

***Self-Rankings (Expertise) on Criteria Categories:***

***Please rank your ability to evaluate applications in the following areas: 1 = best***

***(PLEASE DO NOT USE NUMBERS MORE THAN ONCE)***

***\_\_\_\_ Leadership***

***\_\_\_\_ Strategy***

***\_\_\_\_ Customers***

***\_\_\_\_ Measurement, Analysis, and Knowledge Management***

***\_\_\_\_ Workforce***

***\_\_\_\_ Operations***

***\_\_\_\_ Results***

Background/Experience Relevant to the Applicant’s Business/Sector:

Experience as a Scorebook Editor or Writer:

***Personal Note (optional)*:**

**Sample Completed Biography FOrm**

To: Team Leader

From: John Smith

Subject: Baldrige Biography

***Current Employer (short description of current job and responsibilities)*:**

I currently work for XYZ Corporation as the director of strategic planning. I manage a team of ten people who oversee the strategic planning process for our division. We do market research and forecast reporting for global XYZ Corporation.

***Baldrige Award Process Experience (state/local and/or national level)*:**

This is my third year as a national Baldrige examiner. I am also a judge in my state award program. At the national level, I have participated in the Consensus Review and Site Visit Review processes (for a health care applicant).

National Level:

Lead categories 1 and 2

Backup for categories 3 and 4, items 7.2 and 7.5

***Work Experience Related to the Baldrige Categories*:**

I have extensive experience in categories 2, 4, and 7 within my organization.

***Self-Rankings (Expertise) on Criteria Categories:***

***Please rank your ability to evaluate applications in the following areas: 1 = best***

***(PLEASE DO NOT USE NUMBERS MORE THAN ONCE)***

4 ***Leadership***

1 ***Strategy***

7  ***Customers***

2 ***Measurement, Analysis, and Knowledge Management***

6 ***Workforce***

5 ***Operations***

3 ***Results***

***Background/Experience Relevant to the Applicant’s Business/Sector*:**

I have minimal experience directly related to this applicant’s specific business, but I have 5 years of experience working with state government and nonprofit organizations.

***Personal Note:***

Dana and I have two kids named Megan and Ryan; two dogs, and a cat. We like to get outdoors to hike, kayak, and go camping when schedules allow.