May
26-6/1 ASQ ships applications on 5/28 and notifies examiners by mail. 5/29 Examiners begin Independent Review (IR).
June
2-8  Examiners continue to work on IR Scorebooks. By 6/5, all Wave 1 teams hold 1st planning conference call (1.5 hrs).  Team Leader (TL) schedules IR call      with applicant.

9-15 Examiners continue to work on IR Scorebooks. Applicant IR calls completed by 6/12.

16-22 Examiners continue to work on IR Scorebooks.

23-29 Examiners complete IR Scorebooks by 6/24 (50-70 hrs.). Consensus Review (CR) begins and TL drafts key factors by 6/25. Team holds second call (1.5 hrs.) by 6/26. 
July

1-6  After 2nd call, Item Leads (ILs) begin synthesis of IR Worksheets and draft CR Worksheets.

7-13 ILs complete CR Worksheets and open them for Review 1 (R-1) by 7/9 (10 hrs.) Backups review items and provide feedback by 7/15 (2-3 hrs.)

14-20 Backups provide feedback by 7/15 (2-3 hrs.). ILs incorporate feedback, open items for R-2 (1-2 hrs.) by 7/19. 3rd call (1 hr.) by 7/19.

21-27 Key Themes (KT) Worksheet drafted by 7/23. Team provides feedback on all worksheets, incl. KT Worksheet, by 7/25 (10 hrs.).

28- 8/3 ILs incorporate feedback & open items for R-3 by 7/29 (2-3 hrs.).
August

1-3 Calls held between 8/2 – 8/9 (8-12 hrs.). After calls, ILs incorporate changes for R-4 by 8/13 (1-2 hrs.).
  
4-10  After calls, ILs incorporate changes for R-4 by 8/13 (1-2 hrs.) 

11-17 TL and/or scorebook editor review, edit, and finalize CR Scorebook by 8/19.

18-24 Judges meet on 8/21 to select applicants to receive site visits. Site visit teams for both weeks finalized by BPEP.

25-31 Site visit teams for both weeks finalized by BPEP and begin planning activities including preparing SV documents (20-30 hrs. total.)

September


If applicant is selected for a site visit, the team begins to prepare during mid-August through mid-September, including holding weekly planning calls (1-2 hrs. weekly) and preparing SV documents (an additional 12-16 hrs.).

1-7 Site visit teams for both weeks continue planning activities including preparing SV documents 20-30 hrs. total). Team holds weekly planning calls (1-2 hrs. each). 

8-14 Site visit teams for both weeks continue planning activities including preparing SV documents 20-30 hrs. total). Team holds weekly planning calls (1-2 hrs. each).
 
15-21 Site visit teams for both weeks continue planning activities including preparing SV documents 20-30 hrs. total). Team holds weekly planning calls (1-2 hrs. each). 
  
22-28 Week 1: Health Care, Manufacturing, & Service Site Visits (14-18 hr. days) 
October  
9/29 – 10/5  Week 2: Education, Small Business, & Nonprofit Site Visits (14-18 hr. days)   
