The Baldrige Online Scorebook Solution (BOSS) is available for you to use in completing your prework assignment for on-site training. iPad users will be able to access BOSS, but may have difficulty with opening files (e.g., team files, worksheets, scorebook). The coding platform used for BOSS requires newer browsers—Internet Explorer v 10 and above, Firefox, v35+; Chrome v40+.

Getting Started:

The URL for the site is: https://www-s.nist.gov/boss

Your username is: <insert username here>

You will receive a temporary password in a separate e-mail at this address, which is the primary e-mail address we have for you in our database. This temporary password e-mail may show up as spam, so please be sure to check your spam mail if you do not see it in your regular inbox.

1. Open a browser and clear your cache (to do this using Internet Explorer, open your browser, click on Tools, then on Internet Options. Under Browsing History, click Delete . . . . ensure that Delete Temporary Internet Files is checked, and then click Delete) before navigating to the BOSS site. Enter your user name and temporary password. Note that your password is case sensitive.

2. Answer the three security questions on the screen. **(Note: These questions are separate from the security questions in the Examiner Application since it is a different system.)** You will use the answers to these questions to verify your identity, and you will be able to reset your password should you forget it anytime throughout the process.

3. Follow the directions on the "Change Password" page to set a new password that meets the requirements shown on the screen.

4. Read, agree to, and acknowledge the Code of Ethical Conduct.

5. Complete the Conflict of Interest questionnaire. When you determine that you have no conflicts and save your responses, you will gain access to BOSS. (Even though the case study is fictitious, you must still complete the questionnaire.)

BOSS Feature Highlights:

Ability to download a watermarked copy of the 2015-2016 Baldrige Excellence Framework used exclusively for your pre-work assignment.

    iPad and tablet compatible
    Browser spell check (IE 10 and above and other more current browsers)
    Zoom capability (CTRL +), (CTRL -); note - when zooming, the screen landscape will change. To return to the default view, use CTRL 0 (zero).
    "Suggestion icon (top right of screen) to offer ideas or suggestions for possible future enhancements. This information **will be reviewed at the end of the award process cycle**. **Note: You will not receive a response to your posting.**

If you have any questions or need assistance, please send an e-mail to examtrng@nist.gov. Refer to the Examiner Resource Center for more information:

http://www.nist.gov/baldrige/examiners/resource_center/