# Agenda

**NIST Office of Weights and Measures**  
**Weights and Measures Administrators Workshop**  
**October 22 to 26, 2012 (DRAFT – August 7, 2012)**

|---------------|---------------|----------------|------------------|-----------------|---------------|
| 8:30 to 10:00 | • Welcome & Introductions  
• Facility Overview  
• Agenda Review  
• Organization of OWM and Services  
• NIST Overview  
• State W&M Programs  
• Adoption of uniform laws and regulations and NIST HB 44  
• Traceability  
• Training  
• NIST’S NEW TRAINING CALENDAR  
• Partnership Agreement  
• Regional Training  
• NCWM/Regional Associations  
• NIST/NCWM history and cooperation  
• NCWM participation & and support  
• Roundtable Discussion  
• Challenges, emerging issues faced by weights and measures programs |  
| 10 to 10:15   | Break         |  
| 10:15 to 11:45| • State Metrology Laboratory Program  
• Legal Metrology Device Program  
• Program Evaluation  
• Approaches to Regulatory Control  
• Interstate cooperation  
• Cooperative Regulation  
• Evaluation of Individual Performance  
• Succession Planning  
| 11:45 to 12:45| Lunch (early lunch to avoid lines in cafeteria)  
| 12:45 to 2:15| • Laws & Metric Program  
• International Legal Metrology Program  
• Benchmarking  
• Sharing Best Practices – (Invite several Administrators to present their best practices)  
• Relationships with Industry, Manufacturers and Retailers (Organize a panel of industry who participate in NCWM)  
• OPEN SESSION  
• Directors’ Choice for additional agenda items.  
| 2:15 to 2:30  | Break (Cafeteria closes at 2:45)  
| 2:30 to 5:00  | • State Metrology Laboratories  
• Metrology Training Laboratory/Facility Tour  
• Sharing Best Practices – continued  
| 5:00          | Session Ends  
|              | Workshop Ends at 12 Noon  
