

MEP Advisory Board Meeting

Agenda

March 1, 2016

Ronald Reagan Building & International Trade Center
Washington, DC

Monday, February, 29

5:00pm – 7:00pm	Advisory Board and Center Boards Informal Networking Reception		Liaison Capitol Hill - Lobby 415 New Jersey Ave, NW
6:30pm – 9:00pm	National Advisory Board Dinner		Capital Grille 601 Pennsylvania Ave, NW

Tuesday, March 1

7:30am – 8:30am	Breakfast	On your own	Marriott Food Court or Reagan Bldg. Food Court
8:30am – 9:15am (MEP Advisory Board with Local Boards)	Welcome/Introductions <ul style="list-style-type: none">• Welcome, introductions by all participants and agenda review• Importance of National and Center Boards• Overview of the NIST MEP Strategy and Vision for 2016	Vickie Wessel, Board Chair, MEP Advisory Board Phillip Singerman, Associate Director of Innovation & Industry Services, NIST Carroll Thomas, Director, NIST MEP	Reagan Bldg, Rotunda
9:15am – 10:15am (MEP Advisory Board with Local Boards)	MEP National Board- sharing and linking the network <p>A discussion of the activities and charter of the national Board, a review of the current committees and how the Board provides direction for the program.</p> <ul style="list-style-type: none">• Discussion of how the national and local Boards can work	Vickie Wessel, Board Chair, MEP Advisory Board Carroll Thomas, Director, NIST MEP	Reagan Bldg, Rotunda

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	together and share issues in order to increase the impact MEP is having with Manufacturers <ul style="list-style-type: none">• Table discussions		
10:15am – 10:45am	Break *National Board moves to other meeting room for formal Board meeting*		
10:45am – 11:30am	State of MEP	Carroll Thomas, Director, NIST MEP	Reagan Bldg, Horizon Room
11:30am – 12:00pm	Technology Acceleration Subcommittee Report-out Report out on follow on activities	Jeff Wilcox, MEP Advisory Board Mark Troppe, Clara Asmail, & Ben Vickery, NIST MEP	Reagan Bldg, Horizon Room
12:00pm – 1:00pm:	Lunch	On your own Food Court	Reserved Tables Reagan Building Food Court
1:00pm – 1:30pm	Discussion about MEP Strategic Plan: Next steps on strategic plan and MEP Advisory Board involvement	Carroll Thomas and Dave Cranmer, NIST MEP	Reagan Bldg, Horizon Room
1:30pm – 2:00pm	Discussion of MEP National Board Governance Subcommittee – better collaboration with local boards Report out on follow on activities	Vickie Wessel, Board Chair, MEP Advisory Board Mike Simpson, NIST MEP	Reagan Bldg, Horizon Room

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2:00pm – 2:30pm	2017 National Summit In May 2017, MEP will hold its first National Summit since 2012 and we will use this session to brief the board on the purpose of the event and solicit input on agenda – focused on board training.	Dave Cranmer and Zara Brunner, NIST MEP	Reagan Bldg, Horizon Room
2:30pm – 2:45pm	Break		
2:45pm – 3:30pm	Review Advisory Board Report Draft	Carroll Thomas, NIST MEP	Reagan Bldg, Horizon Room
3:30pm – 3:45pm	Wrap-Up		