

NIST-351 (REV. 1-2009) ADMAN 13.02	U.S. DEPARTMENT OF COMMERCE NATIONAL INSTITUTE OF STANDARDS AND TECHNOLOGY	CREDENTIAL NUMBER
REQUEST FOR PIV FEDERAL CREDENTIAL / NIST SITE BADGE		

This form identifies the two (2) types of credential/badges issued to employees. For NIST Site badges that are damaged or broken report directly to the Badging Office for replacement badge, NIST-351 not required. Select the appropriate credential badge type for access requirements. *(Example, i.e. students/intermittent employees would only require a NIST site badge.)*

<input type="checkbox"/> New Enter on Duty (EOD) Employee (Requires HRMD Approval Only)	PIV Credential, select one <input type="checkbox"/> New <input type="checkbox"/> Expired <input type="checkbox"/> Change in Applicant Information
NIST Site Badge, select one <input type="checkbox"/> New <input type="checkbox"/> Expired <input type="checkbox"/> Lost/stolen (Submit DN-42)	PIV Credential for reprint, select one <input type="checkbox"/> Damaged <input type="checkbox"/> Lost/stolen (Submit DN-42)

BIOGRAPHIC DATA (Must Match Passport/Driver's License)

First Name	Date of Birth (mm-dd-yyyy)
Middle Name	Social Security Number (xxx-xx-xxxx)
Last Name	Citizen of

Suffix (II, III, Jr., Sr.)	NIST E-Mail Address	NIST Telephone
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CURRENT HOME ADDRESS (Must Match Driver's License)

Street Address	State
City	Country
Zip Code	

BIRTH PLACE

City	Country	State
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SIGNATURE

Applicant Signature	Date	NIST Division
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RETURN FORM TO:
HRMD / CREDENTIAL SPONSORSHIP
Mail Stop 1720 or
HRMD-ADMIN BLDG 101, Room A-123

The Privacy Act of 1974 (P.L. 93-579) requires that you be given certain information in connection with the request for information solicited on Form NIST-351. The authority for the collection of this data is 15 U.S.C. 278E, 5 U.S.C. 301, and 44 U.S.C. 3101. Furnishing the information solicited is mandatory, and the purpose for which the data will be used is identification. The effects of not furnishing the requested information are that a PIV federal credential / NIST site badge will not be issued. Also, your admittance to certain areas will be prohibited. All employees are required to have a PIV federal credential / NIST site badge.