To: Baldrige Examiners

From: Baldrige Performance Excellence Program

Subject: Peer Evaluations

# We consistently hear from Examiners that they would like more feedback on their performance during the award process. To provide you with a method to give and receive peer feedback, we are providing you with a Peer Evaluation Form and Scorebook Evaluation Rating Scale. By providing constructive feedback in the spirit of continuous improvement, you will help your teammates become better at evaluating an organization and at providing actionable feedback to applicants. The benefits of improving these skills extend to all Program’s key stakeholders—our Award applicants, the Board of Examiners, and the Panel of Judges.

# The Judges will be meeting on August 27th to determine which organizations will receive site visits. Your team leader will let you know the outcome for your applicant. If you learn that your applicant is not going to a site visit, please use the Peer Evaluation Form with the Scorebook Evaluation Rating Scale linked from this website to provide feedback to your team mates. We ask that you be very constructive in your evaluations and include examples of any concerns, so that the recipients of your feedback will know precisely which aspects of their analysis/observations skills and comment writing are strengths and which provide opportunities for improvement.

Once you have completed your reviews, please email the forms directly to your team mates.

Thank you for participating in this important activity.